

Minutes
Indian Hills General Improvement District
Board of Trustees Meeting
District Office
3394 James Lee Park Rd. #A
Carson City, NV 89705
April 8, 2020
Public Hearing and Regular Board Meeting 6:00PM

Trustees Present: Chairman Chris Johnson

Trustees Present via teleconference: Vice Chairman Robert Garcia, Secretary/Treasurer Ronny Lynch, Trustee Bill Eisele and Trustee Clark-Ross.

Trustees Absent: none

Staff Present: General Manager John Lufrano, Administrative Services Supervisor/Human Resources Brooke Thompson and District Accountant Stacie Cobb.

Others Present: District Counsel Chuck Zumpft.

Others Present via teleconference: District Engineer Tim Russell and Tatiana Parker representing the owner Cheryl Dixon of 3282 Plymouth Drive requesting annexation into the District.

6:00P.M. - Regular Meeting

1. Call to Order

Chairman Johnson called the Regular meeting to order at 6:26 P.M., due to technical difficulties with the teleconference. Chairman Johnson requested that all cell phones and pagers be turned off for recording purposes.

2. Pledge of Allegiance: Led by Chairman Johnson.

3. Public Interest Comment: None

4. Approval of Agenda

Chairman Johnson motioned to approve the agenda. Trustee Eisele seconded. Motion carried unanimously.

5. PUBLIC HEARING FOR STORM WATER MANAGEMENT FEE

Discussion only on the intent of the Board of Trustees of the Indian Hills General Improvement District, Nevada, to amend the monthly storm water management fee for storm water management service provided by Indian Hills G.I.D. The Board is considering action to increase the existing storm water management fee of \$.10 to \$1.00 per month.

General Manager John Lufrano stated that this is the first step in the discussion process after the last meeting. At this point if the Board has any questions, concerns or comments, as Chairman Johnson stated, please state your name first and then segway into your comment. Chairman Johnson asked Trustee Eisele if he has any comment. Trustee Eisele stated that he

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does not.

Chairman Johnson asked Secretary/Treasurer Lynch if he has any comment. Secretary/Treasurer Lynch stated that he has no comment.

Chairman Johnson asked Trustee Clark-Ross if she has any comment. Trustee Clark-Ross stated that she has no comment.

Chairman Johnson asked Vice Chairman Garcia if he has any comment. Vice Chairman Garcia stated that he has no comment.

Public comment: none

Board of Trustees further discussion/comment: none

6. Discussion and possible action to adopt Resolution 2020R-01 establishing a new Storm Water Management Fee by increasing the Storm Water Management Fee Flat Rate Per Month from \$.10 up to \$1.00 per month, per connection within the Indian Hills GID Boundaries.

General Manager John Lufrano stated that this is the point where we will take a vote on the increase in the Storm Water Management Fee rates from the \$.10 to the \$1.00, as stated in previous meetings. Part of this will fund a street sweeper, the other part will go into the storm water management fund for which we use to manage multiple items in the District, from storm water basins to collection basins in our streets, ditches, there is a whole host of things we use these funds for. General Manager John Lufrano asked if there are any questions for him at this time.

Chairman Johnson asked Trustee Eisele if he has any questions. Trustee Eisele stated that he does not.

Vice Chairman Garcia stated that he just wanted to point out that this does not directly include a factoring for the \$1,000 line item for the repair at the end of Princeton. General Manager John Lufrano stated no but the monies we start to collect we will be able to apply towards that project. Vice Chairman Garcia stated ok. General Manager John Lufrano stated and there is already approximately \$9,000 in this fund so to get us to the \$20,000 should be relatively easy going.

Chairman Johnson asked Trustee Clark-Ross if she has any questions or comments. Trustee Clark-Ross stated that she does not.

Chairman Johnson asked Secretary/Treasurer Lynch if he has any comments. Secretary/Treasurer Lynch stated that he would like to make sure the record states the wording from the resolution, "Be it further resolved, that the effective date of this amended rate shall be July 1, 2020 with the first billing to customers being sent out after August 1, 2020."

Chairman Johnson stated it is in the resolution as well Ronny. Secretary/Treasurer Lynch stated he knows, he read it from the resolution. Administrative Services Supervisor/Human Resources Brooke Thompson stated that she will make sure it is in the minutes.

Public comment: none

Board of Trustees further discussion/comment: none

Chairman Johnson motioned to adopt Resolution 2020R-01 establishing a new Storm Water Management Fee by increasing the Storm Water Management Fee Flat Rate Per Month from \$.10 up to \$1.00 per month, per connection within the Indian Hills GID Boundaries. Trustee Clark-Ross seconded. Motion carried unanimously.

7. Discussion and possible action to approve, approve with conditions, or deny the annexation of APN 1420-18-301-005 into the Indian Hills General Improvement District and amending the District's Boundaries to include the annexed parcel. The owner intends to divide the property into four lots and thereafter be provided water and sewer service from the District.

District Engineer Tim Russell stated the Board has the review letter based on his review of the annexation request. Tim stated that he has no issues with the annexation request, subject to the conditions put in there which are standard and related to the next steps that will be coming to actually get water services, the components associated with that. Tim stated that he has no problems recommending approval to the Board.

Chairman Johnson asked Secretary/Treasurer Lynch if he has any comments or questions. Secretary/Treasurer Lynch stated that he has no comments or questions.

Chairman Johnson asked Trustee Eisele if he has any comments or questions. Trustee Eisele stated that he does not.

Chairman Johnson asked Trustee Clark-Ross if she has any comments or questions. Trustee Clark-Ross stated that she has nothing.

Chairman Johnson asked Vice Chairman Garcia if he has any comments or questions. Vice Chairman Garcia stated that he has none at this time.

Public comment: Tatiana Parker stated that she is the daughter of the property owner requesting annexation into the Indian Hills GID. Tatiana stated that they are concerned about where the water line currently stops and having to bringing it down to the front of the property. The owner is concerned that they will have to pay to bring that water line down to the property. Is that still a possibility or does Indian Hills GID plan on bringing the water line down to the property so they can annex in. District Engineer Tim Russell stated at this time the Board is only dealing with and considering the annexation, so a discussion about the extension of a water line is not going to enter the annexation process. When the parcel map process comes to the Board at that time, when you actually parcel the existing parcel into the four parcels is when a need to extend existing facilities to your parcels. That would be the time to discuss that. The typically process is, the person subdividing their parcel is typically responsible for extending whatever facilities are needed to the property to ensure they can obtain service, whether it is water, sewer, power, gas whatever it is. It is on the sub dividers side to take care of all those things. Tatiana Parker stated ok, she had a discussion with Brooke Thompson that Indian Hills provided the water line for the Hobo Hot Spring subdivision. General Manager John Lufrano stated no that is incorrect, the water line was already running past that property it was not extended to the property, so for clarification that line was there already so they just tapped into that line like any other service would. Tatiana Parker stated ok thank you for the clarification.

Board of Trustees further discussion/comment: none

Chairman Johnson motioned to approve with District Engineer Tim Russell's conditions the annexation of APN 1420-18-301-005 into the Indian Hills General Improvement District and amending the District's Boundaries to include the annexed parcel. The owner intends to divide the property into four lots and thereafter be provided water and sewer service from the District. Trustee Eisele seconded. Motion carried unanimously.

8. Discussion and possible action to adopt the Tentative Budget for Fiscal Year 2020-2021.

General Manager John Lufrano stated that he went over the tentative budget in great detail with all Board members individually, at this time if there are any questions from the Board he welcomes them.

Trustee Eisele stated Stacie did an excellent job again. He went over the entire budget and approves it as it.

Secretary/Treasurer Lynch stated that John dropped off a correction to the tentative budget does he want to go over that. General Manager John Lufrano stated not unless you have any questions, the changes were highlighted for you. Secretary/Treasurer Lynch stated that he has no questions.

Trustee Clark-Ross stated that she is good with it.

Vice Chairman Garcia stated that he has no questions.

Public comment: none

Board of Trustees further discussion/comment: none

Chairman Johnson motioned to adopt the Tentative Budget for Fiscal Year 2020-2021. Trustee Clark-Ross seconded. Motion carried unanimously.

9. Discussion and possible action to accept staff recommendations to purchase a 6x4 Godwin pump from PAC Machine Co, Inc. in the amount of \$81,447.00.

General Manager John Lufrano stated that everyone should remember that in the current budget, we budgeted \$105,000 to purchase this pump which is a bypass pump for sewer lift station two which is the main lift station for the District. This will allow us a little bit of lee way, we have a thirty minute response time before we start backing up sewer into the streets, this should eliminate 100% of that potential backup by having this independent system of what we have in place at lift station two. The amount of \$81,447 comes in considerably less than the budgeted amount. We actually have one of these Godwin pumps already, a smaller one that we use at the wastewater plant. Dave Jenks the Wastewater Operator likes it and asked if we could go with this Godwin pump at the \$81,447.

Chairman Johnson asked Secretary/Treasurer Lynch if he has any comments or questions. Secretary/Treasurer Lynch stated that he has no comments or questions.

Chairman Johnson asked Trustee Eisele if he has any comments or questions. Trustee Eisele stated that he does not.

Chairman Johnson asked Trustee Clark-Ross if she has any comment. Trustee Clark-Ross stated that she has nothing.

Chairman Johnson asked Vice Chairman Garcia if he has any comments or questions. Vice Chairman Garcia stated that he has nothing at this time.

Public comment: none

Board of Trustees further discussion/comment: none

Chairman Johnson motioned to accept staff recommendations to purchase a 6x4 Godwin pump from PAC Machine Co, Inc. in the amount of \$81,447.00. Secretary/Treasurer Lynch seconded. Motion carried unanimously.

10. Discussion and possible action to approve Draft Minutes from the February 19, 2020 Board Meeting.

Secretary/Treasurer Lynch motioned to approve Draft Minutes from the February 19, 2020 Board Meeting. Trustee Clark-Ross seconded. Motion carried unanimously.

11. Adjournment

Chairman Johnson motioned to adjourn the meeting. Trustee Eisele seconded. Motion passed unanimously.

Meeting adjourned at 6:44P.M.

FINAL APPROVED MINUTES AS PRESENTED

**Secretary/Treasurer
Ronny Lynch**