



INDIAN HILLS GENERAL IMPROVEMENT DISTRICT

3394 JAMES LEE PARK RD. #A
CARSON CITY, NEVADA 89705
TEL: (775) 267-2805 FAX: (775) 267-3510
www.indianhillsnevada.com

WILL SERVE POLICY

Indian Hills General Improvement District provides water and / or sewer services in a specific area in Douglas County. These services are managed through issuance of will serve letters which describe the address and service to be provided.

Section 1 – Will Serve Letters

A will serve letter is an agreement between the Indian Hills G.I.D. and an owner or developer to provide water and / or sewer service. A will serve letter is issued by the District outlining the conditions of water and / or sewer service to a particular parcel. The will serve letter constitutes the District's conditional commitment to serve new developments and to ensure that sufficient capacity is available to provide such service. A will serve letter will expire one year after the date of issuance. If substantial progress is being made by the owner regarding the development, the will serve may be extended with Board approval.

Section 2 – Eligibility & Criteria

1. All property to receive new water and / or sewer service must be included in the District's boundary.
2. Any property owner(s) requesting water and/or sewer services outside of the District's existing boundary must request annexation to the District in accordance with the annexation policy.
3. The District must have the actual capability to provide the requested water and/or sewer services to the property.
4. New parcel or subdivision maps within the District boundary will require dedication of water rights to provide water for all new and expanded uses.

Section 3 – Connection Fees

1. Water Connection Fees as indicated on the District's Fee Schedule are applicable to all new connections, as well as to changes in connection size.
2. The Single Family Residence Sewer Connection Fees are set forth on the District's Fee Schedule.
3. Commercial / Industrial facilities requesting a will serve letter must comply with the District's Commercial / Industrial Sewer Service and Water Service Policies. Both policies specify certain formulae and considerations involved in setting

commercial and industrial connection fees and monthly service fees for sewer and / or water service provided by the District.

4. An EDU (Equivalent Dwelling Unit) determination will be conducted by the District's Engineer for Multi-Family, Residential Development & Commercial / Industrial will serve requests in order to establish an accurate connection fee and water right dedication.
5. Current Board approved connection fees must be paid in full at the time connection is requested.

Section 4 – Request for Water / Sewer Will Serve Form & Fee Schedule

1. Any person or entity requesting a will serve shall complete in detail and submit to the District a "Request for Water / Sewer Will Serve" Form. (*Attachment A*)
2. The requester(s) will be required to pay will serve fees for the District's costs associated with reviewing and evaluating the will serve request. Will Serve fees must be paid in full when the "Request for Water / Sewer Will Serve" Form is submitted. (*Attachment A*)
3. Upon submission of payment and completed forms the District will review the request for will serve. The District may require the requester to furnish the District with such other information as the District deems pertinent. If there are any additional District incurred administrative, engineering or legal costs to evaluate and process the request for will serve, the District will provide an estimate thereof, all of which must be paid upon presentation. A will serve letter will not be issued if any required fees are unpaid.
4. The District will not provide water or sewer service to the property(s) in the event of non-payment of any fees. Upon payment, the District operator will proceed with the appropriate service installation.

All service line and/or water main installations must be performed by District staff or by a licensed contractor subject to improvement plan approval by the District and subject to the District's "Inspection and Testing Policy" as adopted May 21, 1998.



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Attachment A – Will Serve Policy

REQUEST FOR WATER / SEWER WILL SERVE

Date: _____

APPLICANT INFORMATION

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Fax #: _____

E-Mail: _____

PROPERTY INFORMATION

Location of Property(s): _____

Legal Description: _____

(Include Section, Township and Range)

Assessor's Parcel Number (APN) of lot(s) to be served: _____

Service address of parcel(s) served: _____

Service type? Water Sewer Both

Planning Department Development Number: _____

Type of use:

- | | | | |
|----|--------------------------|--|--|
| | | | <u>Connection Fees (Single Family Residence)</u> |
| a) | Single family residence | Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| b) | Duplex | Yes <input type="checkbox"/> No <input type="checkbox"/> | Connection fees to be determined by |
| c) | Triplex | Yes <input type="checkbox"/> No <input type="checkbox"/> | staff \$ _____ |
| d) | More than three units: | Yes <input type="checkbox"/> No <input type="checkbox"/> | Number of units: _____ |
| e) | Commercial / Industrial: | Yes <input type="checkbox"/> No <input type="checkbox"/> | Type: _____ |
| f) | Remodel: | Yes <input type="checkbox"/> No <input type="checkbox"/> | |

THE FOLLOWING ITEMS MUST BE SUBMITTED

1. Notarized “**Request for Water / Sewer Will Serve**” Form.
2. Multi-Family, Residential Developments and Commercial / Industrial must supply blueprints, including Plumbing Plans with fixtures.
3. Check payable to IHGID in the amount of \$500.00 for Multi-Family Residence, Residential Development and Commercial / Industrial will serve fees.

Please Note: Payment for Will Serve fees and the request for “Water / Sewer Will Serve” Form will not be accepted until *all* required items have been submitted.

WILL SERVE LETTER ADDRESSEE INFORMATION

This Will Serve Letter needs to be sent to:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Fax #: _____

E-Mail: _____

Will Serve Fee Schedule

Review by District Engineer as needed	\$500
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If there are any additional District incurred engineering or administrative costs to evaluate and process the will serve request, the District will provide an estimate to the requester(s) of those additional costs. The District requires payment of all fees in order to proceed with the will serve request. The District will not provide water or sewer service to the property(s) in the event of non-payment of any applicable fees.

Property Owner(s) Name, Address and Phone Number:

NAME	ADDRESS	PHONE #
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I (We) the undersigned, do hereby request for water / sewer will serve of the property(s) described in this application, and certify that we have provided accurate information as required by this form to the best of my (our) ability. I (We) the undersigned will pay all costs associated with the request for water / sewer will serve, which include, but not limited to, District administrative and engineering evaluation and processing fees.

DATED THIS _____ DAY OF _____ 20_____

STATE OF NEVADA)
) ss:
 COUNTY OF _____)

On _____, before me, personally appeared _____

_____, personally known to me, or proven to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity(ies), and that by his signature on the instrument the person(s), or entity(ies) upon behalf of which the person acted, executed the instrument.

WITNESS my hand and official seal.

NOTARY PUBLIC