

**Indian Hills General Improvement District  
Board of Trustees**

Chairman Dale Dunham	Vice Chairman Robert Stulac	Secretary/Treasurer Vicky Lufrano	Trustee Russ Siegman	Trustee Robert Garcia
-------------------------	--------------------------------	--------------------------------------	-------------------------	--------------------------

**March 15, 2023  
Regular Board Meeting  
6:00 P.M.  
District Board Room  
3394 James Lee Park Road  
Carson City, NV  
89705  
(775) 267-2805**

---

**MISSION STATEMENT**

*The Mission of the District is to provide, within its Charter, those public facilities and services which maintain and improve the quality of life of its resident families and to maintain and operate those facilities and services at the highest quality and in the most cost-effective manner possible, with the intent to continue to do so for a growing population of residents.*

---

It is the intent of the Board of Trustees to protect the dignity of citizens who wish to comment before the Board. It is also the Board of Trustees' wish to provide the citizens of the district with an environment that upholds the highest professional standards.

In order to ensure that every citizen desiring to speak before the Board has the opportunity to express his/her opinion, it is requested that the audience refrain from making comments, hand clapping or making any remarks or gestures that may interrupt, interfere, or prevent the speaker from commenting on any present or future project.

In accordance with Federal law and U.S. Department of Agriculture policy, IHGID is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider, employer, and lender.

**Communication for Hearing Impaired:** Nevada Relay Service is available by calling 711. The TTY or HCO (hearing carry over) number is 800-326-6868, Voice only is 800-326-6888, VCO (voice carry over) is 800-326-4013.

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the District Office in writing at 3394 James Lee Park Road, Carson City, NV 89705, or by calling 267-2805 at least 24 hours in advance.

Following is the Agenda, which is also posted on IHGID's website at: [www.indianhillsnevada.com](http://www.indianhillsnevada.com)

# AGENDA

## 6:00 P.M.

1. Call to Order - Regular Meeting of the Board of Trustees
2. Pledge of Allegiance
3. Public Interest Comment (No Action)

The public may comment on any subject that is pertinent to IHGID. The public may comment on any item that is on this agenda at the time it is discussed. Therefore, the public is encouraged and permitted to make comments on any non-agenda items during the public interest comment period. Comments may be limited by the discretion of the Chair and may not exceed three (3) minutes. Please note that the Board is prohibited by law from deliberating or taking action on issues raised by the public that are not listed on this agenda.

4. Approval of Agenda-Chairman  
Items on this agenda may be taken out of order. Two or more agenda items may be combined for consideration. Any item appearing on this agenda may be removed, or its discussion delayed at any time.
5. Presentation of Service Awards to Kathryn Clark Ross and Bill Eisele for their years of service to the Indian Hills General Improvement District Board of Trustees.  
(General Manager, Chris Johnson)
  - Board of Trustees Discussion
  - Open Public Comment
  - Close Public Comment
6. Discussion only regarding the South Sunridge Dog Park.  
(General Manager, Chris Johnson)
  - Board of Trustees Discussion
  - Open Public Comment
  - Close Public Comment
7. Discussion and possible action to approve a proposal from Lumos & Associates in the amount of \$9,800.00 for Civil Engineering Services for the South Sunridge Park Dog Park.  
(General Manager, Chris Johnson/District Engineer, Tim Russell)
  - Board of Trustees Discussion
  - Open Public Comment
  - Close Public Comment
8. Discussion only regarding the District's Snow Removal Policy 2010P-01  
(Vice Chairman, Robert Stulac)
  - Board of Trustees Discussion
  - Open Public Comment
  - Close Public Comment

9. Reports to the Board:

- a. General Manager Report
  1. Administrative
  2. Water
  3. Wastewater
- b. District Accountant Report
- c. Engineer Report
- d. Attorney Report

- Board of Trustees Discussion
- Open Public Comment
- Close Public Comment

10. Discussion and possible action to approve Draft Minutes from the February 15, 2023, Board Meeting.

- Board of Trustees Discussion
- Open Public Comment
- Close Public Comment

11. Chairman and Trustees Reports, Correspondence

Under this item the Board Members will briefly identify relevant communications received by them before the meeting, or meetings attended, or potential business of the district. No action will be taken on any of these items, but a member may request such item or topic be placed on a future agenda.

12. Adjournment

This agenda is posted at [www.indianhillsnevada.com](http://www.indianhillsnevada.com), <https://notice.nv.gov> and at the following locations:  
District Main Office, 3394 James Lee Park Road

As of 8:30 A.M., March 10, 2023,

by 



# **AGENDA ITEM 5.**

**Presentation of Service Awards to Kathryn Clark Ross and Bill Eisele for their years of service to the Indian Hills General Improvement District Board of Trustees.  
(General Manager, Chris Johnson)**

# **AGENDA ITEM 6.**

**Discussion only regarding the South Sunridge  
Dog Park.  
(General Manager, Chris Johnson)**

# **AGENDA ITEM 7.**

**Discussion and possible action to approve a proposal from Lumos & Associates in the amount of \$9,800.00 for Civil Engineering Services for the South Sunridge Park Dog Park.**

**(General Manager, Chris Johnson/District Engineer, Tim Russell)**



**Carson City**  
308 N. Curry Street, Suite 200  
Carson City, Nevada 89703  
775.883.7077

February 3, 2023

LA23.008

Chris Johnson, General Manager  
Indian Hills General Improvement District  
3394 James Lee Park Road #A  
Carson City, NV 89705

**Re: Proposal for Civil Engineering Services for the South Park Dog Park at South Sunridge Park in Indian Hills, Nevada**

Dear Chris:

Lumos & Associates, Inc. is pleased to provide you with this proposal for Engineering Services for the Dog Park at South Sunridge Park. The project is located at 980 Parkview Drive in Indian Hills, Nevada.

**Project Understanding**

We propose the following tasks to assist you with your project based upon the attached concept prepared in the past:

**Project Scope**

**Task 1 – Topographic Survey**

To ensure ADA accessibility for the design, a Topographic Survey Map will be created using a combination of aerial photogrammetry and ground collected survey field points. The project will be flown at an appropriate elevation to obtain a horizontal scale of 1"=20' with a 1' contour interval accuracy in accordance to National Map Accuracy Standards for the project area. All existing surface improvements and visible evidence of utilities will be located within the project area. Conventional survey methods will be utilized on hard surface areas such as asphalt, concrete and utilities to achieve a higher degree of horizontal and vertical accuracy. Utilities will be dipped and inverts listed on the Topographic Map. A digital terrain model, topographic map, and color orthophoto will be generated and combined in Softdesk Civil 3D 2022 as deliverables for this task.

Horizontal Control for the project will be referenced to the Nevada Coordinate System, West Zone, NAD83/94 using a local combined scale factor of 1.0002 to establish ground values for the topographic map. The vertical datum for the project will be referenced to NAVD88. The area to be mapped will be from back of walk on Mica Drive to back of walking path to back of curb on Parkview Drive to the south edge of the basketball court.

**Task 2 – Dog Park Improvement Plan**

This task includes preparation of an Improvement Plan for the South Park Dog Park for review by IHGID. The scope of work for the proposed dog park includes a new bench and shade structure, ADA accessibility, new 4' high fenced area with a double gate entry, new hardscape pathway (including pavers), two new trees, and a new dog compatible water fountain. The Improvement Plan will be based upon the Dog Park Site Plan prepared by Lumos in April 2020. A new water service is anticipated to be required for the proposed dog drinking fountain and will be incorporated into the plans.

**Task 3 – Bidding Assistance**

Lumos will be available during the bidding process to answer technical questions and respond to questions raised by bidders during the bidding period. In addition, all questions and responses will be documented and provided to IHGID. Work performed under this task will be billed on a time and materials basis in accordance with our current fee schedule.

**Task 4 – Construction Assistance**

Lumos will be available to answer questions, coordinate contractor invoicing, process pay requests, review submittals, conduct periodic walkthroughs of the project during construction, respond to RFI's, modify plans, inspections, testing, and prepare record drawings. This task will be T&M and as-needed basis through IHGID.

**Assumptions / Exceptions**

Lumos has made the following assumptions in preparation of this proposal:

- This proposal does not include permitting as this is viewed as a maintenance project.
- This proposal does not include any technical reports or studies.
- This proposal does not include dry utility design or site lighting design.
- Assumes IHGID staff will modify the irrigation system. This does not include the redesign of the irrigation system.

**Fees**

The tasks described in the Scope of Work will be completed for the following fees:

<b>Task</b>	<b>Description</b>		<b>Fee</b>
Task 1	Topographic Survey	Lump Sum	\$3,500
Task 2	Dog Park Improvement Plan	Lump Sum	\$3,500
Task 3	Bidding Assistance	(T&M Estimate)	\$1,400
Task 4	Construction Assistance	(T&M Estimate)	\$1,400
		<b>TOTAL</b>	<b>\$9,800</b>

Tasks 1 and 2 will be billed as a Lump Sum. Tasks 3 and 4 will be billed on a Time and Materials basis in accordance with our current fee schedule (we have provided an estimate of the time under Tasks 3 and 4 but this could change based on the level of IHGID involvement (especially for construction assistance). If this proposal is acceptable to the IHGID Board, please authorize us to proceed on the above tasks under our existing contract. Any additional services requested but not covered by this Scope of Work can be provided by an amendment to this proposal.

Lumos and Associates, Inc. will send monthly progress billings on this project. The amount of these billings will be based upon the percentage of work completed. The terms are 'Due Upon Receipt' and accounts are past due after 30 days. Accounts over 30 days old will be subject to interest at the rate of 1 ½% per month and such collection action as may be necessary to collect the account. In addition, a "Stop Work Order" may be issued on past due accounts. In this case, no further work will be performed until the account is brought current.



Thank you again for allowing Lumos and Associates to provide you with this proposal. Please do not hesitate to call me at (775) 883-7077 if you have questions.

Sincerely,

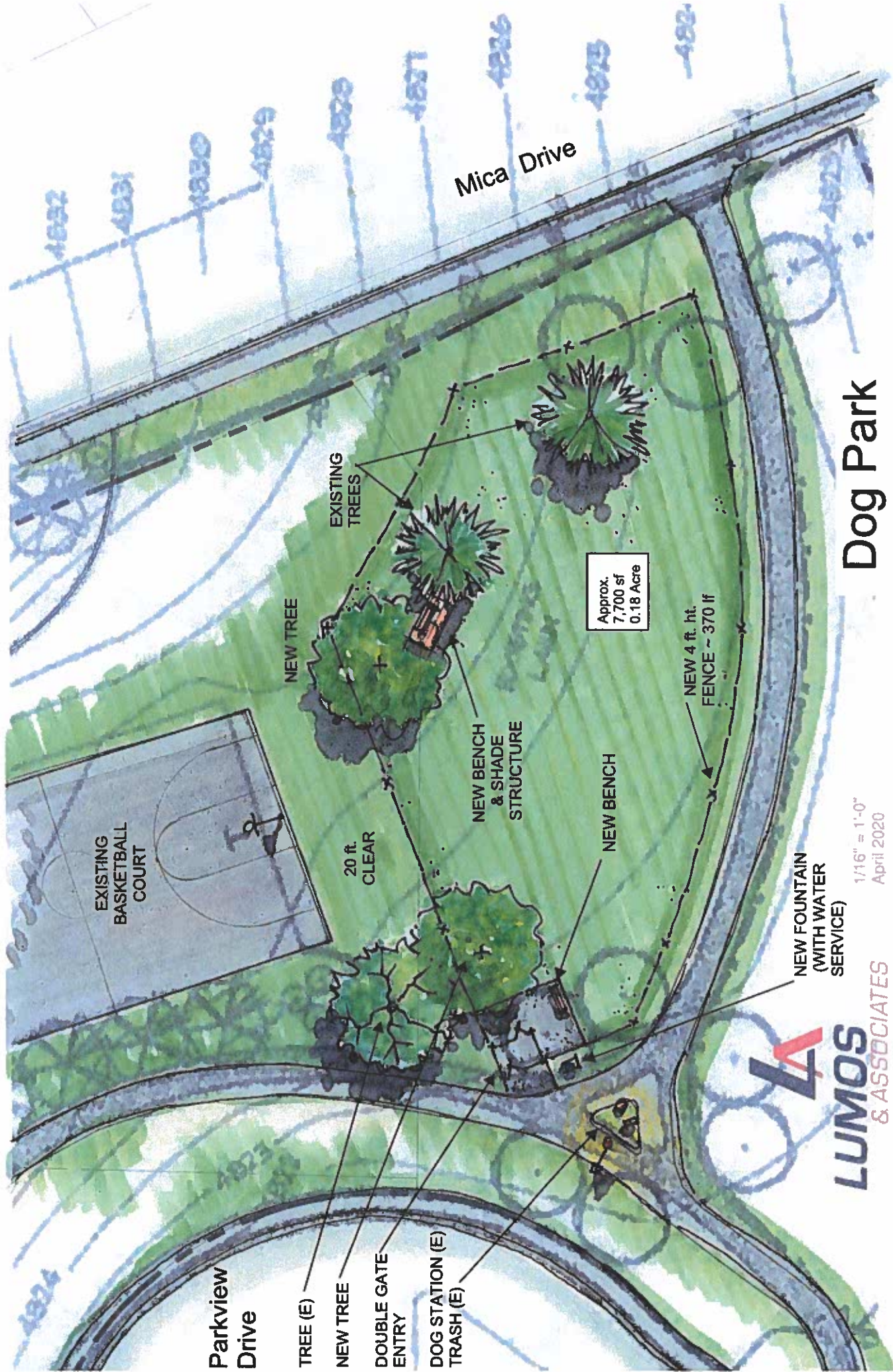


Tim Russell, P.E., W.R.S.  
Engineering Director – District Engineer



Collin Sturge, P.E.  
Senior Engineer

CC: Cami L. Jackson, P.E. – Project Manager



# Dog Park

NEW FOUNTAIN  
(WITH WATER  
SERVICE)

1/16" = 1'-0"  
April 2020

**L**  
**LUMOS**  
& ASSOCIATES

Parkview  
Drive

TREE (E)

NEW TREE

DOUBLE GATE  
ENTRY

DOG STATION (E)  
TRASH (E)

EXISTING  
TREES

NEW TREE

NEW BENCH  
& SHADE  
STRUCTURE

NEW BENCH

NEW 4 ft. ht.  
FENCE ~ 370 lf

Approx.  
7,700 sf  
0.18 Acre

20 ft.  
CLEAR

Mica Drive

# **AGENDA ITEM 8.**

**Discussion only regarding the District's Snow  
Removal Policy 2010P-01  
(Vice Chairman, Robert Stulac)**





# INDIAN HILLS GENERAL IMPROVEMENT DISTRICT

3394 JAMES LEE PARK RD. #A

CARSON CITY, NEVADA 89705

TEL: (775) 267-2805 FAX: (775) 267-3510

www.indianhillsnevada.com

## SNOW REMOVAL POLICY 2010P-01

**The purpose of this policy is to establish and maintain uniform definitions and procedures for snow and ice control operations for the Indian Hills General Improvement District. Snow and ice control operations will be provided in a safe and cost-effective manner keeping in mind safety, budgetary, personnel and environmental concerns. The District has no legal responsibility to provide any form of snow and ice control.**

**Commencing Snow and Ice Control measures:** The General Manager shall decide when snow and ice control measures are to begin. Plowing operations normally begin with snowfall accumulations of 4 inches or more in depth on stage one streets. Plowing on stage two streets will begin when the storm has stopped or as time allows. Lesser amounts may require plowing or other control measures such as the application of cinders depending upon weather conditions. Customary procedures dictate Monday thru Friday (exclusive of Holidays) as having priority over Holiday and weekend snow and ice control operations due to lesser vehicle trips and budgetary concerns.

**Mobilization:** The General Manager shall notify staff when storm events may require snow and ice control operations. Staff shall ensure that the district issued cellular phones are available to receive phones calls, and shall follow directions as issued for mobilization time and place. Call back and other authorized pay will be effective as appropriate to the snow and ice control operation and mobilization. Authorization has been granted to pay District employees overtime during storm conditions which meet the criteria for initiating Stage One and Stage Two of the snow removal plan.

**Staff Scheduling:** The General Manager shall establish staff schedules for snow and ice control operations with public safety considered as the highest priority. Most snow and ice control operations will commence in the early morning weekday hours in response to anticipated peak vehicle trips. Weekend and Holiday snow and ice control operations will be conducted as determined by the General Manager or emergency services personnel.

### **Snow and Ice Control Priorities:**

- **Stage One:** North/South Sunridge, Mica, Haystack, Smoketree Ave., Plymouth Drive, Vista Grande Blvd. from Plymouth Drive to Jacks Valley Road and Silverado Dr. from Park View to Jacks Valley Rd.
- **Stage Two:** All remaining residential streets, cul-de-sacs (where snow is piled in the middle) and parking lots.

**Snow and Ice Control Materials:** Cinders and sand are regularly used for both snow and ice control measures. Snow and ice control operations will only be conducted when weather conditions do not endanger the safety of employees, equipment and property. Additionally, operations will only be conducted when effective. Operations may be suspended or delayed due to such factors as severe cold, high winds, limited visibility, and rapid accumulation of snow or ice.

**Resident Responsibilities and Concerns:** It is the District's policy that property owners or their designee are responsible for removing snow and ice from sidewalks abutting their property within 24 hours of the storm ending. The District will not remove snow or ice from private driveways, walkways, or sidewalks abutting private property. There may be a certain amount of snow deposited in driveways or sidewalks during plowing regardless of whether they were cleared before the arrival of a District plow. The District understands how upsetting it can be to residents who have shoveled their walks and driveways only to have the District come along and cover them up. However, our first priority is to keep the streets clear and open for everyone's safety. The cost of providing adequate personnel and equipment to clear private driveways and abutting sidewalks of deposited snow from plowing is cost prohibitive.

**Repair of Damaged Private Property:** Snow and ice control operations can cause private property damage even under the best circumstances and care exercised by District staff. Claims for damage shall be forwarded to the District General Manager and the District's insurance provider for resolution.

# **AGENDA ITEM 9a.**

## **Reports to the Board:**

### **a. General Manager Report**

- 1. Administrative**
- 2. Water**
- 3. Wastewater**

It has been another month of the same: snow plowing and mitigation. We have again received several aggressive, insulting, and rude complaints due to snow not being cleared in a manner that is pleasing to some residents. I applaud my staff for the professionalism and courtesy in which they field these calls. We have had two weekends where the staff were on standby for storms and had a couple of days of overtime as snowplow drivers came in to clear the main roads. In the breaks between storms and plowing the team has been clearing district-owned sidewalks and removing damaged limbs from trees.

We are currently down to a single snowplow at this point as one of the plows blew a pump. It is on order, and we will be back up to full operational capacity soon (hopefully by the time of this meeting).

I emailed with Undersheriff Elges, and he told me that they would focus some traffic enforcement on our busier streets to see if we could mitigate some of the fast drivers. There is not a program in place where we would pay for extra coverage, but he did express his understanding and said they would increase patrols & traffic observation.

I am waiting for a quote from the manufacturer of our Speed Sign (the trailer mobile sign). Our existing speed sign will not log data, but they do have one that will. I will bring the quote to the board when I receive it. The new one would also be mountable on the trailer so that we could park it in various locations throughout the district. It will measure and log the speed of vehicles. This would give us the ability to extrapolate useful information from the data and determine if & how many vehicles are speeding in an area. Being mobile would mean that we could move it around the district. It connects via Bluetooth to an app. I will provide more details and information as it is available.

We received a single bid on the Indian Drive project, and it came in \$700k higher than the engineer's estimate at \$3.06M. This is solely due to the fluctuating economy. I will be discussing this with Stacie as well as the engineers to see what options we have to complete this project.

Kelli (NDF) and I did a drive through the district to note the houses with shake roofs and identify other troubled areas. We will be applying for grants for those issues.

I am also working with NDF for some fuel clearing along the disc golf course, around behind the homes on the hill behind the disc golf course, and down through the district. They had intended to begin by now, but they are waiting for the weather to clear enough that they can get their equipment out to clear the brush without getting stuck.

## **Administrative Report**

March 15, 2023

The ACH program continues to be well received. Residents are thankful the district has implemented this option for payments. We currently have 511, 25.29% of residents taking advantage of automatic withdraw. We continue to receive requests and new authorization forms daily.

In February we sent out 53 past due bills resulting in seven disconnections. Six of the seven accounts have since paid in full, and service has been restored, the other homes is vacant and remains disconnected.

The district's Gazebo reservations are done for the season. Sierra Lutheran High School's Baseball season is fast approaching, they are anxious to get out on the field to start practicing. I have been in contact with Bob Gagen, the Head Coach, once field staff is comfortable with the field conditions, we can let them start practicing.

We had 3 new account sign ups in February. These are homes that have changed ownership.

We have filled the Field Operations Utility 1 opening. Devin started on Wednesday, March 8, 2023. He is a great addition to our team.

Our annual Easter Egg Hunt is quickly approaching, the Easter Bunny will be hopping around on Saturday, April 8, 2023, starting at 10:00AM. I am always looking for volunteers to help with District events.

## **Water Department Report**

March 2023

### **Water Quality:**

- The Bac-T sample results for February 2023 came back good.
- The Hobo water plant received 7.9 MG of (Minden) water for February.
- North Well and South Well have been shut off for the winter due to low water demand.
- Ridgeview Well pumped 1.2 MG of water for February.
- Hobo well has been shut down for the winter.

### **Water Plant Rounds:**

Every morning all operations of the Water plant are checked. Morning rounds consist of,

- The water level and operation of all water storage tanks are checked and recorded.
- The water pressure at the plant and off-site booster stations is checked and recorded.

- All flow and totalizer meters are checked, and the amount of water used is recorded.
- The booster pumps at the plant are checked for proper voltage and current. They are also checked for excessive temperatures at bearings and checked for any water leaks. All information is recorded.
- Water samples are taken from the plant, and we check the water for proper chlorine residual and calibrate the chlorine analyzer as needed. We also check the water for PH, clarity, and temperature. All information is recorded.
- Trends of the water system are checked through SCADA. Checking these trends for anomalies in the distribution system can give us an early warning of future problems.

**Maintenance:**

- The water department with the help of Caterpillar Equipment has repaired a fuel leak in the fuel injection pump on the Valley vista generator.
- The water department has been working with BELFOR Property Restoration to replace the entry doors at the North and South School well. The door was damaged when both buildings were broken into a few months back.
- The Water department is continually working with Sierra Control Systems during the SCADA upgrade project to work out bugs and troubleshoot problems in the SCADA system.

**Wastewater Department Report**

March 2023

1: Treatment plant: Ryan has built a new road drag using railroad ties and tires. Hobo hot springs road is in worst condition I've ever seen due to rain and snow this winter. The new drag is working well and doubles as a snowplow.

We have been performing a lot of snow removal at the Plant and Lift Stations.

Ryan roaded the Kubota out to the Plant and did extensive work to Hobo Hot Springs road and interior roads in the Plant with the box scraper. He also dug our drainage ditches with the Backhoe. We are hosing down the basin decanters almost daily to keep them from freezing up when in operation.

Dewatering press operation has required more of our time due to cold temps.

Ryan and I have dragged the roads on a regular basis, especially after any rain.

2: Lift Stations: Sierra Controls upgraded Lift 5 pump control and SCADA RTU/radio systems and upgraded the SCADA screen.

All 4 lift stations continue to perform satisfactorily.



3: Sewer Collection: Ryan inspected problem manholes and is editing the list as needed. He is up to date on manhole flushing.

Continue weekly check of sewer hot spots (manholes that develop above average grease buildup) and physically pulling sewer lids, checking for flow, debris, root intrusion and confirming locations in relation to our plot maps. This ongoing maintenance of the sewer system has been very successful; we have identified potential problems long before they develop into messy situations.

# **AGENDA ITEM 9b.**

## **Reports to the Board:**

### **b. District Accountant Report**

# **AGENDA ITEM 9c.**

## **Reports to the Board:**

### **c. Engineer Report**

# **AGENDA ITEM 9d.**

## **Reports to the Board:**

### **d. Attorney Report**

# **AGENDA ITEM 10.**

**Discussion and possible action to approve Draft Minutes from the February 15, 2023, Board Meeting.**

**Minutes**  
**Indian Hills General Improvement District**  
**Board of Trustees Meeting**  
**District Office**  
**3394 James Lee Park Rd. #A**  
**Carson City, NV 89705**  
**February 15, 2023**  
**Regular Board Meeting 6:00 P.M.**

**Trustees Present:** Chairman Dunham, Vice Chairman Stulac, Secretary/Treasurer Lufrano, Trustee Siegman, and Trustee Garcia.

**Trustees Present via Zoom Meeting:** none.

**Trustees Absent:** none.

**Staff Present:** General Manager Chris Johnson and Administrative Services Supervisor/Human Resources Brooke Thompson.

**Others Present:** District Counsel Chuck Zumpft, District Engineer Tim Russell, Residents Kathryn Clark-Ross, Kathy Waters, Dallas Debrath, Sharon Buckley, Lynn Dement, Dale Morlan, Brian Patrick, Tammy James, Ben Walker and Debbie Walker.

**Others Present via Zoom Meeting:** none.

**6:00 P.M. - Regular Meeting**

- 1. Call to Order**  
Request that Cell Phones and Pagers be turned off for recording purposes.  
Chairman Dunham called the meeting to order at 6:00PM.
- 2. Pledge of Allegiance:** Led by Secretary/Treasurer Lufrano.
- 3. Public Interest Comment:** none
- 4. Approval of Agenda**

*Trustee Garcia requested moving item #10 to before item #5, Trustee Garcia stated that it would behoove us to discuss this item before starting the meeting as opposed to in the middle of the meeting. Secretary/Treasurer Lufrano seconded. Motion carried unanimously.*

- 10. Discussion only regarding Resolution 2009R-02, Board norms and procedures.**  
Item 10 starts on page 37.  
District Counsel Chuck Zumpft stated that he hopes you all had a chance to read the board norms this is already a policy that has been adopted by the District, they are binding on the board. Chuck stated that he does not intent to go through the whole document, all of it but he

Minutes of the February 15, 2023, Regular Board of Trustees Meeting

is certainly happy to answer any questions as might be helpful to help the five of you do your jobs and that is what this is about. Chuck stated that he does intend during this to take a couple of portions of this to highlight them and the purpose of that is to help you do your jobs as trustees. Your job as a trustee is not necessarily straight forward. You individually are citizens and residents of the district, and you happen to be a trustee but nothing more. Individually you have no more authority or power than any other person in the district. Collectively, a majority of at least three run the district, it takes action by at least three of you to make anything happen, change policies, to approve items, take any action, or change anything on behalf of the district. Page section 2 advocacy, he wants to talk about b. and this is hard sometimes, b. states "When representing their individual opinions and positions, Trustees shall explicitly state they do not represent the Indian Hills General Improvement District, nor will they allow the inference that they do. Often times, historically he has heard people requesting on behalf of the district and that they may should request that they do something or not do something or issues some statement or decree that appears to be the position of the district when it is not. That is a mistake and a violation of the duties and it is far outside of your authority. He would encourage each of you to not do those things, if you see something like that, that is a problem and you think that a change needs to be made within the district, his recommendation is to bring it to the General Manager, have it put on the agenda so the full board can address the issue in an open session like this so the full board can address the issue to the satisfaction of the board which is how the democratic process works. There are no tyrants, kings or queens or bosses, there is a board or there is individual trustees. Chuck stated on page 4 C. there are a lot of important points here, they are all important, but he is going to discuss several of them individually. The topic is Trustee conduct with General Manager and staff, this board has one employee, that employee is the General Manager Chris. This board is not the boss of any other staff member/employee, they work for Chris. Individual trustees have no authority to direct staff to do anything, that is Chris' job that is why you hired him let him do his job. Staff and employees are insulated from the board by the General Manager, let him do his job when things need to be done. Trustees should speak directly with the General Manager regarding district business, for issues with things Chris will work through the issue and that is how the process works. Number 2, the board, through a majority vote, directs the General Manager to implement board policy decisions through the administrative functions of the district. So, the same thing this is a board acting as a board not individual trustees. This one can be, like all politics a little more difficult sometimes, Number 3 Trustees shall respect and adhere to the District's form of government, which is a district operating through a District Manager. The Board is the visionary policy maker and the legislative body of the district. The General Manager is responsible for implementation of board policies. That means you make the rules. You guys vote on an item take your action give that the direction to the General Manager and he is the one who implements, you guys are the legislative body, the general manager is the executive branch. 5. Trustees have no greater of different access to district staff or employees than any other member of the public. Trustees may only use district staff's time to address district business. Personal matters may not be discussed with staff during business hours. When it comes to approaching Brooke or the water operator or whoever to them you are merely citizens of the district, that is how you should treat them, you are not their boss sometimes that is hard to gather. Page 5, remember these are your policies, he did not create or pass or dictate these, this board maybe not the five of you, this board adopted these back in 2009. 7. Trustees shall treat staff professionally and be

Minutes of the February 15, 2023, Regular Board of Trustees Meeting

respectful of their time. Trustees who require detailed explanations regarding District business may speak with staff, ask questions, and receive information by appointment only; appointments shall be scheduled through the General Manager. Trustees have no authority to direct staff, nor to rally staff support for the goals of individual Trustees. Chuck stated he thinks that is self-explanatory he hates to be a preacher to you, again you are not the boss of anybody except Chris and then it is a collective boss, not an individual boss. 9. Trustees shall not involve themselves with administrative functions, that is Chris' job and staff's job. They will administer your decision and directions. Page 7 Role of staff C. Staff will not be required to debate issues with the public or the board. That is more of a reality check on what staff is to do. If one of you has an issue with the way the bookkeeper is doing her job, you don't go to the bookkeeper and tell her how to do her job. You go to the General Manager he will handle it, that is his job, he is the one who is responsible for the relationship with the district and individual employees. J staff will implement, staff will implement all board policies as directed by the General Manager; staff will not implement any actions for the district without prior approval of the board and general manager. It is back to what the rules are of the legislative body. Page 8 section 7 at the end of A, and this happens a lot. Trustees will not direct employees, trustees don't even direct the General Manager, the Board directs the General Manager, and the General Manager directs employees. There are a lot of policies and guidance in this resolution, any questions.

Vice Chairman Stulac stated on page 42, when he was campaigning for this position a lot of residents felt when they came to the meetings they would say they would come to the meeting bring something up an issue and an analogy was given like a puff of smoke. They say the issue at public comment and it like a puff of smoke just dissipates, it would not be discussed or brought up at all. This was a concern a lot of people had. So, items cannot be discussed during public comment, that is good to know. Thank you for bringing that up. The next section number 8. Matters raised during public comment shall not be discussed at that meeting. The only exception is for placement of the new topic on a future agenda for discussion. So, if someone comes up during public comment and he wants to put it on the agenda does he say it then or wait until the end of the meeting.

District Counsel Chuck Zumpft said there are a lot of pieces to that question. That statement D. 8. on the bottom of page 42, It is board policy that's not the law. The open meeting law expressly says if an item is brought up during public comment it can be discussed by the board, but it cannot be deliberated by the board. What's the difference, not sure, it is a fine line. If a member of the public wants to bring something up, the law allows you to discuss it, but this policy does not. You can talk about it, but you cannot take action on it. Vice Chairman Stulac said but I can request right then that it be put on a future agenda. District Counsel Chuck Zumpft stated yes absolutely. District Counsel Chuck Zumpft stated he discourages board commenting on public comment, public comment is limited to that public comment, it is not a public conversation with the board. It is an opportunity for any individual to come up and share whatever it is they want to share, that is the purpose of public comment. It use to be there was no discussion about it but the law has changed and you can discuss it but if you do much more than say lets put it on the agenda then he would really discourage that for a couple different reasons one, if you were to respond about a three foot fence the person hearing that what they are going to hear is that you guys said it was going to be a three foot fence when there was not action, vote, it wasn't even on the agenda. It just leads to misconception by the listeners. It is really a path towards a problem. Wherever the line is

Minutes of the February 15, 2023, Regular Board of Trustees Meeting



between discussion and deliberation gets crossed and someone calls us on it, files an open meeting law complaint then we have to deal with that.

General Manager Chris Johnson stated to add to that one thing he did when he served on the board is when someone had public comment, they would not discuss it with them, but he would make a note of it and then during board correspondence he would bring it back up to add to a future agenda.

Trustee Garcia stated board norms, there are many times there is a motion made before a discussion has begun, he thinks that is poor practice. He wants to confirm that it is the Chairs role to catch that to have discussion, does chair have the discretion to say we have a motion but not discussion has been had so no let's talk about it more. District Counsel Chuck Zumpft stated put of the action, absolutely. Trustee Garcia stated he wanted to clarify because this has happened in the past.

**Public comment:** Resident Linda Dement asked if only the anyone place an item on the agenda or just board. Administrative Services Supervisor/Human Resources Brooke Thompson stated anyone can request an item be placed on the agenda.

Resident Brian Patrick stated that there are board trainings, open meeting law training that you have.

to take as new board members. If you have not taken them, you should so you understand.

**Board of Trustees further discussion/comment:** Trustee Garcia stated somethings are not put on the agenda because they are outside the scope of what Indian Hills has authority over.

Vice Chairman Stulac stated the procedure was very organized through Brooke, they did have training and were given books. He has personally been on boards before. It was done very efficiently through Brooke.

Resident Kathy Waters stated the open meeting law is good but then it says closed sessions Confidentiality, what would that be.

District Counsel Chuck Zumpft stated there is a list of topics where any governing body may entertain a closed session, litigation for example.

5. **Discussion and possible action to approve a proposal from Lumos & Associates in the amount of \$9,800.00 for Civil Engineering Services for the South Sunridge Park Dog Park.** General Manager Chris Johnson stated what you have before you is the proposal from Lumos to do the design of the South Sunridge dog park. This is pretty standard for all of our projects, this will come out of the \$50,000 grant that we were awarded.

District Engineer Tim Russell stated the proposal is there and he is happy to answer any questions.

Vice Chairman Stulac stated he has worked with a lot of proposals in the past. The lump sum charge if something the topography survey takes less time will the amount be less.

District Engineer Tim Russell stated no they come up with a time that it should take and charge based on that. If they are more efficient and get it done quicker, they benefit, if it ends up takin them twice as long the district benefits.

Trustee Garcia stated that he just wants to clarify that the funding is not coming from the district, the funds are coming from the grant we received.

General Manager Chris Johnson stated correct, and to clarify and for transparency we will pay for this and then submit for reimbursement from the county.

**Public comment:** Resident Lynn Dement asked who decided we needed a dog park in the first place, why is it an issue that this is in the plans. She lives in the area and no one over there will use this dog park no one wants to put their dog in the dog park. How many people were in and wanting this, was it five people, then people because she can match with a 100 people that don't want it. Lynn stated that it is very unusual to have a dog park in the middle of a residential area. There are several houses around there that are going to be impacted with property values, noise issues. Her other suggestion is written in stone that it has to be in that area, was there a vote on that.

Chairman Dunham stated that he can only speak for his knowledge, as far as he knows people on that side wanted one and brought it to the board. A lot of people want this. Dale stated last week he went over there and saw someone walking their dog and people want it.

General Manager Chris Johnson stated that this is public comment we cannot talk about this right now, when public comment is done, he will talk. Chairman Dunham stated lets be brief on your comments here, I know you want to say how much you don't want the dog park.

Resident Sharon Buckley stated you don't know me and what I want to say about the dog park. Sharon stated that she lives at 1039 Mica Drive, she has lived here 18 years, she lives right about where you are going to put the dog park. She is a frequent user of the dog park on Stephanie Way, her personal thoughts, she has a lot of questions and concerns about the location. Sharon stated that she has never seen a discussion on this, nothing has come to her as a resident, she thinks this project is going to have some serious negative implications for those who live right around it. Does she think it is something that we could benefit from, possibly but not in that location. Who made the decision to put it there, there is a lot of other open space in that park, like the Smoketree and Parkview areas which are wide open and doesn't back right up to someone's property. Sharon stated where she lives, she happens to oversee that park and she listens to the aggressive dog behavior and dog barking 24/7. She can imagine what it will be like when it is full of dogs, it will aggravate the dogs behind fences. You answered a few questions but who approved something like this. Sharon stated maybe she has been remiss in not attending every board meeting, but she thinks something like this, she thinks the significance of this project she thinks something be put to the people who live in this community to see what they think. Sharon stated most people don't know anything about this, she would hate to see all this money spent and energy put forth on something that put towards this on something that may not really be what the residents and property owners who pay property taxes want. How will this affect the property taxes will it impact property values. Sharon stated she has a list of questions.

Chairman Dunham stated ok bring your list to Chris, the General Manager he has a lot more knowledge about this. He was on the board for 8 years and now he has a lot more answers than himself.

Resident Sharon Buckley stated this is just a comment, all you people have obviously been involved in getting it to this point, she would assume. There has been rumors for years. Chairman Dunham stated ca we please move on. Chris, she has a lot of questions that you can answer. Chairman Dunham stated any other public comment let's try to be brief. District Counsel Chuck Zumpft stated it is three minutes.

Resident Kathy Waters stated she is with Sharon she spends a lot of time at the dog park on this side there is no doggies in there at the times she there at all hours of the day, there are not dogs that use that park. She sees one or two dogs in there. Everyone likes to walk around their dogs in the neighborhood, and the frontage road, this is her observation.

Resident Lynn Dement she agrees with that statement she has seen one dog in this dog park, all the money that went into it are we going to find the same thing and she thinks that we will. Her

question is she assumes the vote has been taken, and we are getting one regardless of public opinion. Can that be overturned can the board vote to overturn that. Chairman Dunham stated he does not know. Resident Lynn Demet asked who would know.

District Counsel Chuck Zumpft stated of course this board can change past decisions if there are not contractual obligations related to those efforts. Resident Lynn Demet stated so it is a done deal. District Counsel Chuck Zumpft stated I don't know that wasn't your question. Resident Lynn Demet stated how would she request that it be reconsidered. District Counsel Chuck Zumpft stated he believes you just did. Resident Lynn Demet stated ok and what action are you going to take now because she asked for it to be reconsidered. District Counsel Chuck Zumpft stated they will consider whether or not they will reconsider this item.

Resident Tammy James stated that she lives on Placer court, she disputes that this dog park here is not used. Tammy stated that she has been retired two years now and this dog park it is used all the time. To say that this dog park is not used because of two people is not acceptable, is not acceptable to change something that is already in design review, and we have been given a grant to build. Her concern is the consideration for changing something that has already been given at the last minute because people are saying they were not notified, it has been on the agenda several times, it didn't get this far without being voted on.

Resident Brian Patrick stated the only suggestion he has is and he is not sure it was done, did anyone poll any of the homes around the perimeter of South Sunridge and ask them what they think. You want acceptance of the people around it, if you have not polled the people in the area you are working with a broken program. You want acceptance of the people who live around it, we could be sued, he may be wrong. If you have neighbors who border who we didn't even ask permission about this, he think we have a problem. He may be wrong.

Chairman Dunham stated with that we are going to stop now. District Counsel Chuck Zumpft stated no, no, no if you have more public comment you have to hear it.

Resident Lynn Demet stated will this be on the agenda again next month.

District Counsel Chuck Zumpft he does not believe they are going to commit to that.

Resident Lynn Demet stated it is her understanding that the money allocated from Douglas County were for use for the playgrounds, that they money had to be used there but not specifically for a dog park. It can be used anywhere so there are other options to use that money.

**Board of Trustees further discussion/comment:** General Manager Chris Johnson stated that he can provide some history on this. It was on the agenda back in 2018 and has been on agenda multiple times about getting a grant for this, it was in the newsletter, we can only get the word out so many times to the mass people. Two of those people on the board at this time are sitting in this room right now, they deliberated on what was wanted, they talked about bocce ball, a dog park, and a few other things. It was decided that a dog park will be put over there. Everything that this board does is on an agenda nobody just says we are doing something. This represents the body who represents the public, if they the public does not come in it is the boards responsibility to make sure they know. This is not a surprise it has been going on for multiple years. This dog park is used all the time, he can produce pictures and attest to that it is used all the time. If a person sees something and no one is there that is what they think, if they cannot sit there 24/7 and see it, they can't say it is or isn't used. Just today at lunch he had his dogs out there and there was at least five people, a good indicator is how much this dog park is used is how many dog bags there are used. Three people in this room were on the board when this was approved the grant specifies this has to be used for a dog park that is what the grant specifies. So, if the board decided to not move forward with this we do

not get the money from Douglas County. Trustee Garcia stated the RCT residential construction tax money can only be used for parks, but this grant is for a dog park specifically.

General Manager Chris Johnson stated correct. If you look at the map you will see this dog park does not back up to anyone's property.

Vice Chairman Stulac Bob stated he just wants to say to Lynn, Sharon, Kath he appreciates their comments and coming here. He knows some of you. Bob stated that he would like to add seeing some of the discussions on the computer and social media. The record courier had an article in 2021 from the previous General Manager, the article was quite detail so that is another way it was communicated to the public. Mr. Lufrano talked about the issue with the grass or anything not growing there. The county spoke about it before about the increase popularity of dog parks. Bob stated before he was elected he came to a meeting and at that time shared Kathryn's ideas to use the money for this dog park. There were three or four people came in and spoke for the dog park, and it was a hazard to come to this side of the highway so they would have to drive over here, he would say to you all. Sitting on that side he changed his opinion, he heard from resident who want the park. He wishes you would have come to that meeting. Dogs are supposed to be on leashes at that park, if anyone is letting their dog loose it is against the district rules. To him he thinks people want this and it is a benefit, dogs get to run loose. He is not a big animal person, but he thinks it is a big nice thing some people are excited about a dog park. Some people think their property values will increase because of the dog park so you have to think about both sides. As a non-dog person everywhere, he goes he sees dogs, they want to bring them everywhere. Bob stated he thinks the rise of dog parks has been going on for a while now, it is a popular trend. He use to work as inspector for restaurants, issues with dogs in restaurants. Bob stated the perspective of dogs has become in his opinion and he is not a dog owner and he wont become one a lot of people want more and more rights for their dogs. Dog parks to him seem like a popular trend.

Trustee Garcia stated that he doesn't have a dog in this fight either, his community has 61 homes, and you can see how many people have bought bricks because they want a dog park. For every person you have who says they do not want a dog park there you have other who do. Yes, there are kids playing there and could be a health issue if there is feces on the ground. It is the community at large that this park serves not just the people across the street, around it. Robert stated it was a matter of equity we had so many people wanting the dog park who went to Fuji park anyone on this side says great we have a dog park, the dog owners on that side do not. Those are some of the perspectives, it has been debated and discussed. This does not need to become a battle it needs to be healthy debate. It is not that the board doesn't listen, the fact is they have been listening to our constituents the whole time they went through this process, it is only now that the negative is coming out.

Vice Chairman Stulac stated to your defense he expects to see hours of operation posted, you don't want people at the park at 9 or 10 at nigh so you are not disrupted in the early morning and late evening.

General Manager Chris Johnson stated all of our parks have hours of operation, they close at sunset. Trustee Garcia stated what would be the impact to the district should we delay this item to have an open meeting and discussion on this.

District Engineer Tim Russell stated there would be no impact, no increase in price. It would just be a delay in moving the project forward.

No motion made.

Trustee Garcia stated that he recommends that we bring this forward to another meeting so the public can have a chance to voice their opinions and concerns, there are many unrepresented members here that should be here to voice their opinion before the board moves forward on this.

Minutes of the February 15, 2023, Regular Board of Trustees Meeting

This item tabled at this time.

Break 7:08

Reconvene 7:13

**6. Discussion only on the Buy-A-Brick program, status update and reintroduction for new board members.**

Trustee Garcia stated he thought it would be a good idea to bring this up, to let the new board members know what was approved before they came on the board. The prior board agreed to allow them to start fundraising for bricks to help beautify the dog park. As mentioned, before he has \$780 in checks of support for dog owners who are going to put bricks in that park. That is at a cost of \$29.99 per brick so that is a significant number. Dale you may have some other money, how much.

Chairman Dunham stated yes, he has \$600 that has come in and total of \$1,009 in pledges, he will pick up checks tomorrow.

Trustee Garcia stated his point there is, the support seems to indicate that we have \$3,000 in pledges and about \$1,500 in actual checks that is indicative of the support we have from the community for putting in a dog park. He just wanted to bring this forward so the new board can ask any questions, basically a status update. What they are trying to do is meet at least 50 bricks to get the \$29 that is not the suggested price of \$100, they are opening this to the community for less, they are not trying to make money out of it. We are well on our way to get this started. Tim Russell stated said we can actually double the amount of the 50 brick and not impose on the grant and project. The proof of concept we are hoping to do in other parks not just for dog parks, this is a proof of concept to show what can be done so we can do more beautification projects around the district.

Secretary/Treasurer Lufrano stated that she recalls someone saying that there was some kind of \$500 on the table if the board donated then someone else would do the \$500.00, is that still on the table.

Trustee Garcia stated yes, there was a member of the public who said they would match each board donation of \$100 up to \$500.

Chairman Dunham stated that was him, he is working very closely with Robert on this because he is much better at this.

Secretary/Treasurer Lufrano stated I know you were talking numbers in dollar amounts but how many bricks do we have.

Trustee Garcia stated ballpark just his numbers 20 from the public towards the 50 plus whatever Dale and 6 corporate sponsors at \$99, it is higher to offset the cost for the public.

Chairman Dunham stated that he has 14, Robert has 20 and I have 14 so about 34.

Secretary/Treasurer Lufrano stated so we have 34 to just get it started, correct.

Trustee Garcia stated yes to do the pilot program. It was just put in the newsletter last week, hopefully the public will engage if we want to. We could double it from 50 to 100 and easily incorporate it. Checks are being made out to Indian Hills for safe keeping.

Vice Chairman Stulac stated if he wanted to do that a board member, he would write a check and submit it to Brooke. Trustee Garcia stated correct.

Chairman Dunham stated that he has 10-12 people who have taken the flier, because talking to Robert he knows what he needs now. He has Home Depot, a glass company from Reno that he dealt with for 35 years, people love dogs.

Minutes of the February 15, 2023, Regular Board of Trustees Meeting

**Public comment:** Resident Sharon Buckley stated on this map for the proposed diagram of the dog park where do you intend to put the bricks.

Chairman Dunham stated at the entry to the actual dog park.

**Board of Trustees further discussion/comment:** Vice Chairman Stulac stated what appeals to him is that his loving mother who died a few years ago his intention is to get one for his mom, because it is for dogs or loved ones.

General Manager Chris Johnson stated he wants to reiterate this is a pilot program to start the buy a brick program, like Trustee Stulac said he is going to buy a brick for his mom the design is to have bricks in different multiple areas, eventually we will have it in different areas.

Chairman Dunham stated it really started when Kathryn Ross wanted to plant a tree, he was involved years ago with the train depot, they bought a brick for his father-in-law. So, it doesn't have to be for a dog. It is laser impressions; he believes there are enough people who want to remember someone or an animal.

**7. Discussion only to review existing loans, interest paid/debt service and opportunities for acceleration of debt.**

Trustee Garcia it should say acceleration of debt retirement. Robert stated that he had Stacie print this out it was not in your packet, but he felt it was important for the board to have this. For infrastructure of 3.3 million. What he is hoping to be able to and would like to do when we look at our reserves, we should look at the interest rates we are currently paying. If we are paying more in an interest rate, then we should look at retiring that debt in the long run it makes more sense. We should retire that early if we can. He doesn't want to act on it he just wants the board to look at it. He feels it is important.

Trustee Siegman stated it begs more discussion.

Trustee Garcia stated is that your suggestion and request to bring it back for action. Any questions you have we should discuss now. We can ask Chris to talk to the accountant and get our next lowest balance of debt and how soon is it going to be retired and how much will it be to pay it off.

General Manager Chris Johnson stated January 2026, balance \$334,762.

Trustee Garcia stated so there is a balance there that we could theoretically pay off, but we have to get permission from the state to pay it off. If the board agrees we can ask for that information for the next meeting.

Trustee Siegman stated is it detrimental to pay this debt off in a tax situation or to continue to pay the interest. Would it impact the GID's potential to get a state bond or something in the future are there negative impacts to pay it off early as opposed to paying the interest.

Trustee Garcia stated we have done this before, the state approved it and at that time it was not detrimental but would have to find out the circumstances of that debt.

Vice Chairman Stulac stated what Robert is suggestion is a very good idea if we could save the money on interest, it would be great. It may save money and that may help us decide.

Chris one thing that he wants to point out is those are enterprise fund balances and that would have to come out of the water or sewer funds.

Trustee Garcia stated we don't have to take action on it once they have the facts, he just wanted the board to understand where our debt was, and you will see where the dollars might be available to do that if not in the next month certainly earlier then when it is due and payable in the whole time frame.

Minutes of the February 15, 2023, Regular Board of Trustees Meeting

General Manager Chris Johnson stated one thing that he recommends, he commonly does this with Stacie is run an analysis on what scenarios would look like. she is very good at that he can get that done to give us some numbers on what it would look like to pursue those scenarios.

**Public comment:** Resident Brian Patrick stated you are coming up against a street program that you are going to spend a lot of money out of water and sewer funds on. If you decide to pay something off and then you can't pay for the street project, consider where you are depleting a fund that you may need later on.

Chairman Dunham stated that would come from Stacie.

**Board of Trustees further discussion/comment:** General Manager Chris Johnson stated yes, we do have a big project coming up. You will see later in the board packet we will be opening bids for the Indian drive project that will take a significant amount of money from water reserves and sewer reserves, that will play a big factor in what we can do.

Secretary/Treasurer Lufrano stated is that is already earmarked from this fiscal year. General Manager Chris Johnson stated actually from last fiscal year.

Vice Chairman Brian Patrick stated Brian he appreciates his comment, and you can bet he will be looking at that, that is their job.

Trustee Garcia stated he agrees, that is something that they need to consider. This item is not meant to be brought up for action immediately because there is a lot to be discussed and evaluated. It was brought up for the board to look at it and be aware of it.

**8. Discussion only to review existing investments, earnings, and opportunities to improve return on investments.**

Trustee Garcia stated that he asked Stacie to put this together to show what the last 12 years of rate reserves have been. From 2011-2014 there was nothing in rate reserves for water or sewer. This board, the previous boards and the previous General Manager have done a great job, set up a great reserve program, to get us in a position where we actually have reserves available to be able to not only take care of our future but have a reserve to replace, have parts on hand and put the district in a position where they can actually take care of their selves. Imagine that that is something he must point out, they are working to catch up from something that happened 40 years prior. As of 2015 when we started, we had \$30,000 look at where we are at now, we have 1.1 million in water and 1.3 million in wastewater. Let's say, let's assume for a minute, we are earning money market rates that are a fraction of a percent. Has there been any catastrophic events that have happened recently since you have been a board member and the GM. General Manager Chris Johnson stated he thinks that is why we have those bonds because of catastrophic failures and us not having the money to do it ourselves. Trustee Garcia stated forgive him if he is wrong but that was because of lack of maintenance and attention. General Manager Chris Johnson stated and lack of funds and planning. John Lufrano really stepped up and started this program and put the district in this place. The time since he was on the board he has not seen anything catastrophic failures. We had an investment planner come in and approach us. His biggest concern is let's say we put \$500,000 in an investment a three-month CD and next week we have a failure how much will it cost us to get our money out, is there a penalty so we could invest and loose on our reserve money.

Trustee Garcia stated let's say the board decided \$75,000 out of our 1.3 million dollars was a reasonable amount to put into CD's, we could put \$25,000 into a three month CD, a month later put another \$25,000 into a three month CD, a month later put \$25,000 into a three month CD so we would after three month we would have \$25,000 rolling off every month. So our risk is \$25,000 but our return on a three month CD would be eight times what we are getting now in our money market. He wants the board to get the information and consider what a reasonable amount is. The likely hood that we would need all of the 1.3 million. It is a risk to a degree, but it is not like the stock market, CD's are guaranteed money.

General Manager Chris Johnson stated Robert as you are discussing this these numbers are not real numbers, we have the rest of the SCADA project and the Indian drive project coming up, we are looking realistically water at \$600,000 and \$375,000 in waste water, as of July 1. As soon as we start the Indian project.

Trustee Garcia stated so \$75,000 would be 10% of the balance is that a reasonable risk. What he is trying to do is sunshine the possibilities that this board has to be good stewards, they are chartered to be good stewards of the finances, infrastructure our resources, water parks this is just one way we can do that. He is not saying we should do it; he wants the board to start thinking about this so when we have the numbers and information from Stacie, we have thought about it. Robert stated that he thinks they owe it to our constituents to be good stewards of money.

Vice Chairman Stulac stated he agrees with Robert 100%, he owns a lot of CD's, what is really nice is and comforting is that we could make some money before the project starts. They are a very good tool, money market rates are way up, they are rivaling with some CD's. They will look at all of that, he swore the oath of office a few months ago they will make sure we do things that are safe.

General Manager Chris Johnson stated that one thing he would like to do is meet with our waste water and water managers to see what the cost of what it would be if a catastrophic issue comes up.

Vice Chairman Stulac stated most the CD's you just loose interest not your principal, they are very safe. They are guaranteed return.

**Public comment: none**

**Board of Trustees further discussion/comment: none**

**9. Discussion and possible action regarding traffic calming devices to control speeding in Indian Hills GID.**

Vice Chairman Stulac stated on page 16, This agenda item originated from his campaigning for the IHGID Board Trustee. (He went around both sides of the neighborhood door to door). The overwhelming concern from the district residents not just on the side he lives on but this side too, was speeding. Residents pleased with him to get speed bumps installed or some equivalent device to help slow people down when driving. He has done some extensive research on this topic to include: 1. Reviewing past board meeting minutes and found speeding complaints from residents in 2015, 2016, 2017 and he was told the board discussed it again in 2020/2021. 2. He has included attachment – 1, Traffic calming report – Canada, did a great study in their Country, he found online they get a lot of snow up there, attachment 2 – bid for an asphalt speed hump – Nevada Paving bid was around \$3,000 - \$3,500 and attachment 3 – plastic speed hump cost around \$1,470. 3. He spoke with Jon Erb

Minutes of the February 15, 2023, Regular Board of Trustees Meeting



(Douglas County Transportation Engineer) a very nice gentleman, he was very impressed he called him back within an hour after leaving a message which is not very common with State government or County government he was super helpful as well as and Tim Russell (District Engineer), Tim took a lot of time to give him an understanding of terminology used and talked with him at length on this issue. He feels a speed study is the first step we need to take to assess the problem and confirm that excessive speeding is an issue. A speed study is very different from a traffic study. Tim Russell said Chris Johnson can ask Douglas County to use their "counters" and put them on problematic roads (i.e., Mica Dr., S. Vista Grande, Smoketree and N. Sunridge Dr.). None of these streets are listed as failing or poor condition on the IHGID pavement management condition survey. This is important so if we do install speed humps, etc., we don't do it on a street that will be repaired soon. Note: NO cost to use the counters! If counters are not available, Tim R. can arrange study (cost?) If the speed study demonstrates excessive speeding is occurring, then we should consider installing traffic calming devices (e.g., speed humps). Research notes: 1. S. Sunridge Dr./N. Sunridge Dr. is NOT a designated alternate route per Jon Erb; therefore, the district could put speed bumps, etc., on Sunridge Drive. 2. Per Jon Erb, GID's can put speed bumps in without Douglas County approval or the need to do a traffic study. Traffic studies are required when proposing a "Stop Sign." 3. Per Tim Russell, putting in a stop sign as a speed control measure is very costly – to do the traffic study \$5,000 – \$15,000! 4. We have \$2,600 in the budget for signage if we install speed humps – signs would be required.

District Engineer Tim Russell stated the cost would for four roads would be about \$3,000 it would count the vehicles and an approximation of speed.

Vice Chairman Stulac stated there was some misconception about south Sunridge drive being a designated alternate route, Job Erb stated it is not people may use it as a default route. We have our own discretion to put something in if we want to, we do not need Douglas County approval or a traffic study for speed bumps. The speed study is to see if speeding is really a problem or not. He thinks if a speed study comes back as a problem, then we can put in a speed bump, that way he has something to say to people. He thinks it is a win, win whatever the results are. Lastly stop signs are not a good idea because if there is a major accident we could get sued and it could be denied by the planning department and the Douglas County commissioners. We might waste \$10,000. Mica is difficult because of the slope. We have \$2,600 in the budget for signage, if we do get the speed study done and install a speed hump, we would need to install signage. We have money for the signs if needed. He feels a speed study is the first step to take to assess the problem and confirm if we have an excessive issue.

General Manager Chris Johnson stated that he spoke with Jon Erb a bit about this, one he asked Jon about us using their speed study equipment the answer was a solid no. He also said he would not authorize speed humps anywhere on county roads, they have proven to be ineffective in their studies. A speed study will give us the hard data on that, again he can tell you there is a white Subaru that always speeds on Amador drive, but he can't tell you how many do the speed limit on Amador because that one might Subaru catches his attention, the other ones done even phase him. That is the value of the traffic system it was comforting to him to hear you say that it might just be a perception thing. With the grade on Mica that is why there is a chicane on Vista Grande. The \$2,600 in the budget is earmarked, it is for Mica drive the flashing cross walk signs right now they are more than the budget, they will

be going in this spring. That is a trouble spot at the top of Mica the sun blinds them in the morning.

Secretary/Treasurer Lufrano stated Bob thank you for bringing this up because she thinks it is something we need to look into and get more information on. As she was going through this and reading through this, she kept going back to the same thing, there it is a root cause to this and that is people driving too fast obviously not obeying the traffic laws. She has heard, she was not able to confirm this but she has heard that it is possible to contact the sheriff's office and ask them to do additional patrolling in the area, they may ask for payment, if we ask them to remain or work overtime. She is wondering if because we are talking about doing due diligence and getting more information on this maybe we can throw some funds in for the next fiscal year budget. The point is if we were to have DCSO come in here at random times and random places she knows for herself eventually she will be trained on that she will start slowing down in general because she does not know when or where they are going to be just that there is a possibility that they will be there. We just went through the snow plowing issue, how will speed humps or speed bumps effect snow plowing in the district, she is assuming it becomes a problem. She is not saying that she is for or against speed humps at this point. Vice Chairman Stulac stated the Canadian report actually talks a lot about that and it has not been a big problem. These are not sharp ones they are gradual ones, they have great success with these and that is why he attached the Canadian report. Secretary/Treasurer Lufrano stated she is going to throw herself under the bus on her drive to work every day she will on occasion drive through a neighborhood that has speed humps, and she has figured out for herself to just go around those out into the gutter area. These are important things as we start thinking about it, if we do install speed bumps or humps there may be some unintended consequences it might force people to cut across Mica or into another area of the neighborhood, we just need to think about all of those things.

Vice Chairman Stulac stated we have a new neighborhood development coming in on North Sunridge, we could look at it two ways the thousands of people coming and that is out of our district, they come flying up South Sunridge maybe if we have that they will go another way so it could work to our advantage for that neighborhood. Jon Erb believes it is an enforcement issues, which is getting the Sherriff's office involved however they can't be everywhere all the time. He is looking at all this information, several of the elderly have seen, they drive by so fast they can barely see the color or the car. The Sherriff's office wants to know a lot the color who's driving so it is tough. He promised residents he would bring this up, during his campaigning he is not saying that this will be the solution, but it would be smart the speed study for \$1,500-\$3,000. He would like to ask Chuck from a legal standpoint, let's say we get that done or let's say we don't get it done and there is an incident that someone dies from a speeder and that attorney looks at all of our board meeting minutes and says you guys have been aware of this for years would you not agree Chuck that a study that says that speeding is not an issue would that help us in a legal case. District Counsel Chuck Zumpft stated yeah but I am not worried about such a legal case. Vice Chairman Stulac stated ok you're not. District Counsel Chuck Zumpft stated our streets are constructed according to state standards and regulation.

Vice Chairman Stulac stated he just thought from a commonsense standpoint that the study will do two things for the people out here and the residents that voted for him wanted us to look into it, he thinks the boards job and you read earlier Chuck this whole section of this document you went through, and one is that we are to be a voice for the people. This has been a concern for years it has been brought up and from his vantage point and listening to

Minutes of the February 15, 2023, Regular Board of Trustees Meeting

everything we cant do that it is unfortunate. When he was at the state for 30 years he wrote a lot of resolutions the goal he always had was we have to find a middle ground. There are people who don't want bumps there are people who are demanding them and we have to find a middle ground, that is what he is trying to do. The speed study might be all we do but if we don't do that, he feels like we are letting the residents down in his personal opinion.

Trustee Garcia stated thank you for all your points, he thinks they are all valid points. It is also a valid point that Douglas County doesn't have any speed bumps anywhere that says a lot, your study is from Canada, he's not saying it isn't worth anything, but do we have any studies from Nevada. General Manager Chris Johnson stated actually you do there is a handout on the table from Sparks. Trustee Garcia stated ok he will look at that in a minute. So, we do have something from Sparks but Douglas County doesn't have any anywhere and if we put a speed bump somewhere to address and issue where we measure and then there is an alternate route and cut through a different area that neighborhood complains we put a speed bump there and then they cut through in another area we put a speed bump there so where does it stop. What is the burden on the district if this rolls out of control. That is a what if scenario just something to think about other thing is, he agrees we should evaluate but he is not sure of the method to evaluate. The speed control thing what does that cost the district to buy it to be able to do our own studies in perpetuity versus having to rent it. General Manager Chris Johnson stated he doesn't even want to guess on that, but he would imagine it is well above the \$1,500 that Tim is quoting us. Trustee Garcia stated but we are going to have Tim do it on three roads and then he is going to have to reset it on other roads and other roads. There is something that maybe not everyone is aware of before he became a board member he got his HOA involved, the district and some residents involved to come together and put in a speed flashing light on South Sunridge that gives you immediate feedback. His understanding is that we should have a service tied to that where we can report times of day and the speed that people come through there to be able to tell DCSO when it is bad. That is an opportunity to evaluate and deal with the enforcement issue. It is an alternative he is not saying that speed bumps are not the answer or an alternative but those are the things that he is thinking about. He knows it is not 100% the ownest of the district, if you have a complaint like he did with his community, the partnered with the HOA who put in money, private citizens put in money, the district put in money they put a cross walk over by Long drive, the golf course said they would contribute. He is willing to go back to the Mica offices and try to get them to provide money to put in better cross walks on Mica. We already have set a precedence that community involvement works. It is also a matter of pride saying I contributed to that and not putting the burden entirely on the district. Those are his thoughts, there is a lot to evaluate, and he is not sure that personally he is at a point where he can extrapolate from this data something to make a decision on or take action on tonight because there is a lot to absorb but we are on the right track.

Vice Chairman Stulac stated Robert The Springs golf course area they do have speed humps in that area if anyone wants to see them. He likes them, it controls the speeding it seemed to be effective in The Springs so if anyone wants to take a drive down there.

Trustee Garcia stated you can't it is private property. They don't do snow removal because of the speed bumps they don't remove snow they treat the ground with salt or chemical to melt the snow so.

Trustee Siegman stated that is something for consideration they can remove the speed humps for wintertime.

**Public comment:** Resident Brian Patrick stated his concern is school busses rolling over speed bumps someone could run into a school but, second you are arguing about a concept right now. Are you going to do a study traffic for traffic calming devices are you going to study this. Then you can discuss the specifics.

Resident Lynn Demet stated the sheriff's department is the best most cost-effective way to go, they can bring the speed trailer out is great. that is the way to go. Sometimes they don't follow up on that and get the enforcement out there. Demand that they come out, radar works very well.

Resident Dallas Devetine stated that he moved here nine years ago because it is a rural county. He likes Robert's discussion about how to fund this, the big town he came from went through this about 15 years ago. It is important there are all kinds of issues to consider. Finding out where we are it is the place to start rather than just installing speed bumps. The kind of speed bump you are going to install is a big deal, another thing they did was they had a section where you could opt out of speed bumps being installed on your street.

Resident Sharon Buckley stated she lives at the end of Mica where everything converges, she chose to live there it was a lot quieter when she moved in 18 years ago. It was mentioned that you are going to install a flashing cross walk right there she would support that cross walk sign she would not support a stop sign. It is a nightmare right now trying to back out of her driveway. She has been observing the device here for 15 years it moves all around, no one pays attention to it. It doesn't help, it hasn't been effective. If there was a tool that records the speed and maybe send a letter. A speed study that will not only document the volume of traffic that they are experiencing there, but the speed also, the time of day would be great. She would fully support something like that.

Chairman Dunham stated we all agree that people speed everywhere in the district is way out of control, he hopes the sheriff's will be out here more and handing out tickets. We need to figure out something.

Resident Sharon Buckley stated we do have a cooperative effort with DCSO, they were going to be more involved in this community and that has not come to fruition, and they don't have the funding to put someone out there.

**Board of Trustees further discussion/comment:** Vice Chairman Stulac stated he just wants to clarify the roads in Indian Hills are not Douglas County roads, Jon Erb made it very clear that the GID can do whatever we want. So, if the traffic speed study we can do whatever we want, speed humps and speed tables are not aggressive they are so small. Will people still speed on them possibly yes, we can put them in our streets. Jon said he does not like them in Douglas county but we can put them on our roads. So, to clarify they are District roads, and we can do what we want.

District Engineer Tim Russell stated a speed study basically goes out and tells you what the traffic volumes are and what the typical speeds are. What he has seen happen in the past because there is a perception or maybe reality of speeding, the results he has seen were the speeds were below the speed limits, so it verifies the reality of what is happening over an extended period of time.

Chairman Dunham stated Chris is he wrong he has been told that Vista Grande cannot have any speed kind of humps or interruption because of emergency vehicle traveling that road and also the County owns that road. Mica to Vista Grande is County

General Manager Chris Johnson stated it depends on which section you are talking about, Mica from 395 west is county, Mica from 395 east is ours. Vista Grande is ours. A good way to know if it is our road is if there is a sidewalk it is the district's if it doesn't have a sidewalk, it is county.

Chairman Dunham stated that is emergency travel route and can't have them speeding, it is a problem.

General Manager Chris Johnson stated on the study from Sparks it shows the advantages and disadvantages of each. It was a surprise to him speed humps and bumps will increase noise pollution, homes tend to complain about the noise from the speed bumps. Speed bumps are only truly effective for 100 feet before and 100 feet after and emergency vehicles have to slow way down, and it can damage emergency vehicles. Those are things you want to take into consideration. Trustee Garcia stated that he remembers having a discussion a while back when John was here, they talked about dips, they talked about the same issue with snow removal the consensus at that time was it was not a good idea because of road maintenance and snow removal. District Engineer Tim Russell stated the challenge with dips is they fill with snow and ice and all sorts of things. Trustee Garcia stated thank you Tim, he believes the issue here is bad news travels fast. We have had a lot of good things happened in the last 12 years, once people start getting a ticket news will travel fast, people will stop speeding, they will spread it word of mouth. Enforcement is the main issue a traffic study may do that. The speed trailer how much was it and does it record the speed so we can report that to DCSO, if we really do have an issue with an area like Mica, we can do the cross walk. The interactive signs are a permanent versus a one time we get continuous feedback on that. Can you confirm that we can get data on the one on south Sunridge if we are going to pay for over time, we want to make sure they are out here at the right times. We need to evaluate the district on data driven decisions not perception driven decisions.

General Manager Chris Johnson stated he will contact DCSO to see what our options are and what the cost would entail.

Chairman Dunham stated with that piece of equipment can you take a picture and send them a ticket.

General Manager Chris Johnson stated no we cannot enforce that, but it will show us the speed.

No action taken; this item was tabled for further discussions.

**11. Discussion only regarding Indian Hills acceptance of ownership and maintenance of new roads.**

Trustee Garcia stated last year the board accepted maintenance unfortunately he was not here, and his voice was not heard, we accepted maintenance of a new road from a new development off Plymouth. His concern is we can't take care of our roads now we are doing our best with our roads now, we could have refused and declined that. It was the advice of our Engineer and General Manager that we do not accept and he wasn't in the room so he does not know exactly how it happened but we accepted it. What he is hoping to come out of this is to have a resolution or policy by the district so that essentially not make it impossible but under certain circumstances we do. It is unfortunate it happened because now we have spread ourselves a little thinner on our road maintenance it is a new road so we don't have to worry about it for a while but when it does need to be repaired it will take away from other roads. He just had to bring it forward, he doesn't want to dwell on it. It was a previous board's decision not this body. If we could bring forth a policy or a guideline, memo of understanding something that will help future boards not to do the same thing if they agree that we should not take on more roads. He doesn't even know there would be a possibility of an additional development but because there could be a possibility, he thinks we owe it to ourselves to set some kind of guidelines.

Chairman Dunham stated if he remembers right that was something that was done before, when they first started breaking up the five acres. He believes it slipped through the cracks. I am going to acknowledge Brian. General Manager Chris Johnson stated no you have to open

public comment before the public can get up and comment. Chairman Dunham stated I believe he was around when this happened and though he would have pertinent information on how this happened.

**Public comment:** Resident Brian Patrick stated he believes you approved it a few months ago when Mr. Bekhoff was here because part of the argument was, he is paying taxes here in this area, so you accepted that. That is what you do they, you accepted that they are putting in a fire hydrant too if he is correct. You guys yes you have to look at things, maybe you make a resolution one of the things you have to consider is people paying taxes into the district that is one of the provisors you have to deal with.

Chairman Dunham stated ok anything else from the board. District Counsel Chuck Zumpft stated you need to ask if there is any additional public comment.

**Board of Trustees further discussion/comment:** Trustee Garcia stated that he happens to live in an HOA and so do 100 other houses they pay taxes, but they take care of their own roads, it is not a requirement that the district take care of a road just because they are developing here. There is nothing that says we have to do that, there are 61 homes in L'Adagio, The Cottages and they aren't even a gated community but it's development and they take care of their own roads so he doesn't agree that because somebody a developer is building something in our district and are paying taxes that we are required to accept their roads.

Trustee Siegman stated and we are not. Trustee Garcia stated in November. Trustee Siegman stated with contingencies for curb, gutter and sidewalk and he didn't want to do that, the developer did not want to do that. That was part of the contingency if he wants us to take care of them, he needs to build them to the district standards. We haven't accepted them, yet he might not put in curb, gutter and sidewalk. There was some misunderstanding between the developer and Douglas County. Chairman Dunham stated he believes that he told him that it is his job to do his homework and know what he needed to do. Dale stated do we know, or do we not know if we accepted the roads because he was against it. He doesn't know if it was approved or what.

Vice Chairman Stulac stated just related to this item. He thinks they all need to be aware of future things. The new homes across from Chevron, he noticed the new homes could we have tagged the developers to redo a road or something. Usually, you can do that and make them responsible for certain things.

General Manager Chris Johnson stated there are five homes there. That was quite a few years ago. He is not sure if we can do that or not.

Chairman Dunham open public comment. District Counsel Chuck Zumpft stated you already did that. Chairman Dunham yes public comment. Administrative Services Supervisor/Human Resources Brooke Thompson stated you already did public comment Dale.

Trustee Garcia stated we are done you just did all that Dale.

## **12. Reports to the Board:**

### **a. General Manager Report**

General Manager Chris Johnson reviewed his report with the Board. Chris stated you saw in his report the Record Courier article they finally got the easement to move forward with the Vista Grande extension. It is not in the district, so we have no in it, and it does not connect directly into Vista

Grande, the district. It goes into the side of target there he does not see an increase of traffic through the district. People will have an option to turn left to 395 or right into the district, people are not going to want drive through the district at 25mph.

Trustee Siegman stated so they are not going to realign Vista Grande on the north side.

Chris stated no. Chris stated also you see the Indian drive project it is advertised now, they have a pre bid meeting next week, the bids will be due in early March and will bring the bids back to the board in March. We held off on doing this last year to see what the future brings hoping pricing will go down, it did stay level. The Engineer's estimate is the same, the good news is we have put more money into our reserves since then. He is more comfortable with it had we gone forward last year our sewer reserves would have been depleted and he is not comfortable with that. One thing that is not in his report. The Fire Wise applications are done, and we are approved she will be in next week to take a tour of the district to look at the homes with shake roof to see if we can get a grant. Trustee Garcia stated that he is working with L'Adagio to get the assessment for the Fire Wise in those communities. Vice Chairman Stulac stated the next consumer confidence report according to Brooke will be available in July is those results already in your hands because it was done last year General Manager Chris Johnson stated he does not have them in his hands but he can see where they are. Vice Chairman Stulac stated he asks because a lot of his background is water and reviewing sites that have been contaminated. There has been an increase in our nitrates not a lot but in 2018 3.5, 3.8 in 2019, 4.0 in 2020 and 2021 4.1, the standard if you are not aware is 10 and these numbers are going from 3.5 to 4.1 but nitrates were a problem in a lot of the areas he worked in within Douglas County like Ruhestroth he is wanting to know he is anxious and curious to see the numbers now. If it goes down good, but if it goes up then we have issues. Do we have pollution, he wanted to bring that to your attention. General Manager Chris Johnson stated a lot of our nitrate problems come from Jacks Valley area that are on septic. Vice Chairman Stulac stated so we have some septic nearby, if people don't know what happens with the ground water is ground water is always flowing in the ground a particular grade and direction so looking at the hillside here the water flow is probably coming from the top of the hill down which would mean you could bring those contaminants down. We will watch it what you don't want to do is wait until you get to 10 and take action, if it goes up he would bring up an item to look at this you want to try to address and minimize things before they get bad. Trustee Garcia stated thank you for bringing that up he would not have caught that.

**1. Administrative**

General Manager Chris Johnson reviewed the administrative report with the Board.

**2. Water**

General Manager Chris Johnson reviewed the water report with the Board.

Minutes of the February 15, 2023, Regular Board of Trustees Meeting

### **3. Wastewater**

General Manager Chris Johnson reviewed the wastewater report with the Board.

**b. District Accountant Report**

General Manager Chris Johnson reviewed the accountant report with the Board.

**c. Engineer Report**

District Engineer Tim Russell stated he has nothing to add, Chris has already talked about it.

**d. Attorney Report**

District Counsel Chuck Zumpft stated that he has nothing to report.

**Public comment: None.**

### **13. Discussion and possible action to approve Draft Minutes from the January 18, 2023, Board Meeting.**

**Public comment: None.**

*Vice Chairman Stulac motioned to approve Draft Minutes from the January 18, 2023, Board Meeting. Secretary/Treasurer Lufrano seconded. Motion carried unanimously.*

### **14. Chairman and Trustees Reports, Correspondence**

**Under this item the Board Members will briefly identify relevant communications received by them before the meeting, or meetings attended, or potential business of the district. No action will be taken on any of these items, but a member may request such item or topic be placed on a future agenda.**

Trustee Garcia stated he handed out this report from the Record Courier about even with the severe stormageddon we are still in a moderate drought or best case abnormally dry situation the reason why he brought this forth it goes back to being a good steward of our dollars and resources, water is one of our most important resources. It is his belief that if you have money that is the time to start saving money, when you have good water resources it is the time to start saving them and not wait until you get to a point that you have to react. With that it also ties into water conservation and being very careful with watering in the district.

Vice Chairman Stulac stated he would like to make a request based on Brian Patrick's request at the last meeting, he asked the board, and it doesn't seem like anyone responded, he asked if the snow removal protocols and policies can be reviewed by the board. So, he is asking now to put the snow removal protocols and policy on the next meeting agenda so the board can review the language in there.

Trustee Garcia stated he thinks we should be proactive as a board and start bringing back policies at every meeting, one a month maybe the oldest one first. We can get input on the public. If the board agrees we can bring back one a month so we don't react we can be proactive. Vice Chairman Stulac stated maybe we can get a list of policies, so we know if there are ten or fifty of them to determine which one to start with.

Chairman Dunham stated so do we have a motion to bring the snow removal policy back. Administrative Services Supervisor/Human Resources Brooke Thompson stated you don't need a motion, Dale.

Minutes of the February 15, 2023, Regular Board of Trustees Meeting



Secretary/Treasurer Lufrano stated she just want to say that she was able to take a tour of the GID she quite a bit, she was able to meet several staff with Chris there. She was very impressed that many of the staff have come up through the ranks and there is an active plan for succession. She wanted to thank Chris for putting that stuff in place. She received two comments through some volunteer work she does, one update the website for events and to have additional tools for snow removal. This person talked literally mentioned some type of vehicle that goes around shooting up the snow with a second vehicle behind it. She is not saying if she agrees or disagrees, she is just sharing the information shared with her. As the recently elected Secretary/Treasurer here at Indian Hills GID she has been able to go into the District office on a regular basis and she just once again wants to state that the office staff work so, so hard in there they are always busy so she just wants to throw out a kudos for them. Last, they did do some board training she knows this was a question earlier. As newly elected officials they did some board training and she just thinks it was extremely helpful and like one other Trustee said Brooke sent it via email, very efficient and organized just want thank all the staff, and the office staff they work their behinds off. Administrative Services Supervisor/Human Resources Brooke Thompson stated real quick all of our events are on the website under scrolling news and event pages. Secretary/Treasurer Lufrano stated yes, she knows it is there. General Manager Chris Johnson stated we are looking at options to bring the website in house and update it, it is on the to do list.

## 11. Adjournment

*Trustee Garcia motioned to adjourn the meeting. Secretary/Treasurer Lufrano seconded. Motion carried unanimously.*

Meeting adjourned at 9:10P.M.

**FINAL APPROVED MINUTES AS PRESENTED**

---

**Secretary/Treasurer  
Vicky Lufrano**

Minutes of the February 15, 2023, Regular Board of Trustees Meeting