

**Minutes
Indian Hills General Improvement District
Board of Trustees Meeting
District Office
3394 James Lee Park Rd. #A
Carson City, NV 89705
May 19, 2021
Regular Board Meeting 6:00 P.M.**

Trustees Present: Secretary/Treasurer Bill Eisele.

Trustees Present via Zoom Meeting: Chairman Garcia, Vice Chairman Clark-Ross, Trustee Gray and Trustee Dunham.

Trustees Absent: none

Staff Present: General Manager John Lufrano and Administrative Services Supervisor/Human Resources Brooke Thompson.

Staff Present via Zoom Meeting: District Accountant Stacie Cobb.

Others Present: Resident Brian Patrick

Others Present via Zoom Meeting: District Counsel Chuck Zumpft and District Engineer Tim Russell.

6:00P.M. - Regular Meeting

1. Call to Order

Request that Cell Phones and Pagers be turned off for recording purposes.
Vice Chairman Garcia called the meeting to order at 6:03PM.

2. Pledge of Allegiance: Led by Chairman Garcia.

3. Public Interest Comment: Resident Brian Patrick stated that he would like to register his frustration about not having a public meeting. He will be glad when the Board is available and will have a public meeting, he is hoping it will be next month.

4. Approval of Agenda

Chairman Garcia motioned to approve the agenda. Secretary/Treasurer Eisele seconded. Motion carried unanimously.

5. PUBLIC HEARING for the adopted Tentative Budget as amended for Fiscal Year 2021-2022, no action will be taken.

General Manager John Lufrano stated last month the Board approved the tentative budget. If you go through this the changes made are represented in red in terms of additions or deletions made, in this case they are additions. Under admin what you see under the Minutes of the May 19, 2021, Public Hearing & Regular Board of Trustees Meeting

accountant is right now Stacie only works 6 hours a day, this year she will add one hour to her schedule as of July first. That change you see accounts for that adjustment in her salary. On page 4 no changes, page 5 the only adjustment is Stacie increasing her time, it will be in all departments as her salary comes from all departments. We have our capital outlays. Page 7 streets, again we have Stacie's adjustment, no other changes on streets. We have our capital outlay again putting away \$300,000 for a street project and then replace the streets for truck. Page 9 rate reserve used, sewer that number changed for two reasons because of the adjustment for the next agenda item that is going to be approved. Stacie is that correct. District Accountant Stacie Cobb stated no that is for the upgrade to lift station 3. General Manager John Lufrano stated so that adjustment there is for the upgrade to lift station three bypass infrastructure and the SCADA system. Again, the accountant's adjustment. Depreciation on page 10 that is up to \$375,000. Stacie he is not sure what the difference is here. District Accountant Stacie Cobb stated that is because of the addition for the SCADA upgrades we have to account for depreciation. General Manager John Lufrano stated on page 11 this is the first substantial adjustment that you will see here that was not in the tentative budget. John stated that we had an assessment done of our SCADA system that we run the water and wastewater plants off of. The operators use this to talk to our tanks, lift stations, pumping stations, the whole system to make sure everything is working as it should be. The assessment we had done by Sierra Controls pointed out a great deal of need to update the system for both the water and sewer side. What you see here is the updates needed for the sewer side. John stated the intent is to get the water and sewer plant to talk as they should have been all along. Doing this will provide us with that information. Water operators will be able to see sewer and sewer operators will be able to see water. This will give us a back up system to the water plant, at this point in time our SCADA is only run off one computer, if that computer were to crash, we do not have means to monitor SCADA in any other way. It would require our operators to stay at the water plant 24/7, this will give us redundancy. This is new to us, it has never been in place before, but the assessment stated the need, and our operators would love having this. We have had times where the computer at the water plant went down, and operators had to come in and check everything and stay until it was back up. John stated he is pretty excited about this. The cost will be from the rate reserve funds that we have been putting money into for years. So, we are not taking out any loans, we are paying for this ourselves which was the reason for the rate increase to stick that money away into our infrastructure fund to be able to use it for items like this. John stated that he hopes the board will approve this. This is not just a computer at the water plant, this is to update the plc, the brains to the sewer plant, it will also be updating radios at lift stations, it is all encompassing. We are pretty excited about this; it is another means to take a lot of pressure off of them if something were to fail. That is the big change for the sewer side. On page 12, the water side, the same thing for SCADA, \$175,000 that is the proposal for the water side, water has a lot more to upgrade than the sewer side. Moving down again the adjustment for the accountant position. Page 13, line 47 that is the adjustment from this year's \$250,000 to \$200,000, if the board approves moving the 20% out of infrastructure costs to operating costs. That is why you see the \$50,000 less there. Page 14 that is where we show capital things you will see the \$175,000 for the SCADA upgrades as well.

District Accountant Stacie Cobb stated one thing, she thinks she made a slight mistake on page 14 for the SCADA upgrade, she thinks her, and John decided to use the short-lived assets reserves or did we decide to use the infrastructure reserves because she has it listed as

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both. General Manager John Lufrano stated no we were going to go with infrastructure. District Accountant Stacie Cobb stated ok then page 12, line 12 she has short lived asset so it is wrong, she will change it to infrastructure.

General Manager John Lufrano stated just so everyone understands it was nice that he and Stacie could have that conversation to say where do we want to take the funds from. That has not always been the case, that rate increase has allowed that freedom and to allow us to make those much-needed improvements to our system. Thank you to everybody.

Chairman Garcia stated so just for clarification, page 12, line 12 the adjustment is to short lived asset reserves, but it will actually be coming from infrastructure.

District Accountant Stacie Cobb stated yes, that is correct.

Public comment: Resident Brian Patrick stated that he would like some clarification, you are using infrastructure reserves of \$248,000 for SCADA, is that correct. General Manager John Lufrano stated yes, it is actually more than that Brian. Resident Brian Patrick stated on page 9, line 8. General Manager John Lufrano stated oh the rate reserve used. Resident Brian Patrick stated yes, where did that money come from. General Manager John Lufrano stated yes, the rate increase for the sewer side. Resident Brian Patrick stated so did we take any from water. Administrative Services Supervisor/Human Resources Brooke Thompson stated yes, the \$175,000 from the water side for SCADA. Resident Brian Patrick stated ok, you are going to take another \$50,000 out of water infrastructure for regular use. General Manager John Lufrano stated for the operating costs yes. Resident Brian Patrick stated so we are pulling about a half a million dollars out of infrastructure is that correct. General Manager John Lufrano stated Stacie I don't know what he talking about. District Accountant Stacie Cobb stated I think he is combining them. Resident Brian Patrick stated yes, I am. District Accountant Stacie Cobb stated ok you have to talk water and sewer separately. Resident Brian Patrick stated he understands that. You are basically taking a quarter of a million dollars from sewer and \$225,000 out of water, is that correct. General Manager John Lufrano stated yes Brian when you add them together, go to page 11 under capital outlay you will see \$70,000 for the bypass for lift station three, you will see a pump for lift station four, a pump for lift station five and the SCADA upgrades to give you your total, line 85 & 86 are funded out of operating costs and line 84 and 88 are funded from the rate reserves. Does that make sense. Resident Brian Patrick stated ok was this in there last month. General Manager John Lufrano stated yes lines 84, 85 and 86 was all in there line 88 was not because we had not received the assessment back yet.

Board of Trustees further discussion/comment: none

6. **Discussion and possible action to adopt the Final Budget for Fiscal Year 2021-2022 with direction to the General Manager to have the adopted Final Budget for FY 2021-22 prepared on the appropriate forms and timely submitted to the State Department of Taxation.** General Manager John Lufrano stated this is the time where we just make this final, take a vote.

Chairman Garcia motioned to adopt the Discussion and possible action to adopt the Final Budget for Fiscal Year 2021-2022 with direction to the General Manager to have the adopted Final Budget for FY 2021-22 prepared on the appropriate forms and timely submitted to the State Department of

Taxation. Chairman Garcia stated we will be amending page 12, line 12 to reference infrastructure. Secretary/Treasurer Eisele seconded. Motion carried unanimously.

Public comment: none

Board of Trustees further discussion/comment: none

7. Discussion and possible action to approve transferring 20% of the 2014 water maintenance and infrastructure rate increase funds to the water operating fund.

General Manager John Lufrano stated as you recall our discussions last month when we brought up the idea to make this temporary change, the thought was just for the next two fiscal years. Pull this money, the 20% into operating costs. A couple of reasons, one we knew we were pushing up against our revenue stream, it has been flat lined, by moving this 20% John stated in the resolution it clearly states the increase was for maintenance and infrastructure, so we are not recreating anything we are just moving 20% of it. In two years, we will be built out and will experience our maximum increases in revenues at that point we can then discuss putting this 20% back into infrastructure. The 20% is \$50,000 annually. That is the hopes, when we originally did the rate increase it was never our intent to see all of it go into infrastructure, it was sorely needed but not intended to all go to infrastructure. We knew we would reach the wall; this will help alleviate that operational cost and it is intended to be temporary. He would appreciate the Board remembering that and, in a few years, have that discussion and change it back to the infrastructure fund if it equals out. John stated based on the conversations last month he felt confident that the Board was ok with moving this 20% that is why it is back on the agenda tonight, to get that approval.

Chairman Garcia stated as John mentioned we have discussed this already, thank you John for refreshing our memory. It is the right thing to do.

Public comment: Resident Brian Patrick stated that he just finds it interesting that we are taking \$50,000 out to payoff \$100,000. Chairman Garcia stated no, that is not what is happening.

General Manager John Lufrano stated no we are taking that \$50,000 out to offset operational costs that we are deficient in, when we pay off that loan, approximately \$44,000 a year from that will also go into operating costs. So, we are looking at about \$90,000 additional costs, we are just helping water get by until the build out in two years.

Resident Brian Patrick stated that he understands what John is saying, when you get to item 8, he has questions.

Board of Trustees further discussion/comment: Chairman Garcia stated that we are doing this as a compassionate short-term response to help those considering the COVID situation and also until we get the build out and can see what the revenue is going to be, then we can discuss and reevaluate. Having just come off a five-year rate increase he thinks this is the prudent thing to do.

Chairman Garcia motioned to approve transferring 20% of the 2014 water maintenance and infrastructure rate increase funds to the water operating fund. Trustee Dunham seconded. Motion carried unanimously.

8. Discussion and possible action to approve an early pay off of the 2000 Drinking Water Bond loan on the July 1, 2021 debt service date in the amount of \$103,700.69.

General Manager John Lufrano stated this concept came up from Chairman Garcia, he asked us to look into this. The payoff date is July of 2023, so this is just getting something off the books. John stated that this is an opportunity to pay this off, our interest on this loan through July is only \$6-\$7,000 so we will be saving that. That is the intent to pay this off early. We were still waiting on the state to give us the ok, the treasurer's office gave us the final ok to pay it off early. So do we want to pay it off early.

Public comment: Resident Brian Patrick stated what line item is this in the budget for this loan payoff. District Accountant Stacie Cobb stated on page 14, line 86 and 87.

Board of Trustees further discussion/comment: Chairman Garcia stated part of the philosophy around delaying the rate increases until we get full build out, we are paying this loan off it is prudent, we have the money, and we save about \$7,000 on interest. It makes sense to do this since we do have the money and we can use that money to defer a rate increase rather than taking more than 20% from infrastructure. This is the right thing to do we are not hurting ourselves.

Chairman Garcia motioned to approve an early pay off of the 2000 Drinking Water Bond loan on the July 1, 2021 debt service date in the amount of \$103,700.69. Vice Chairman Clark-Ross seconded. Motion carried unanimously.

9. Discussion and possible action to approve a Field Operations Superintendent job description.

General Manager John Lufrano stated we had this discussion back in February to see if the Board is interested in considering creating this position as a Superintendent for the District. This position would answer directly to the General Manager, it would sit under the General Manager. John stated what you have tonight and what we agreed upon was bring the job description to the Board and get it on the books. That will then be the first phase of if and when the position is filled the job description is done. General Manager John Lufrano whether it is in his time or it is done after him at least you have this job description out there and it has been approved by the Board and then we can move on down the road as far as filling it. Any questions about the job description he is happy to answer. John stated that this is a position that would oversee all field operations so water, sewer, parks, streets, open space that is the intent of this position. John stated he thinks as a side note it allowed for us to have a stop gap if something were to happen with the General Manager whether planned or not, it would not leave us saying oh wow, we don't have anything in the interim to carry on operations. This position if and when filled would allow for that, it will allow for that ability for operations to have that seamless transition until the General Manager position was filled again or what have you. That was kind of an ancillary reason why we brought this back to the Board. John stated when he took the job of General Manager, we were in a financial bad place right, that was ten years ago. His position was Field Operations Supervisor which meant he oversaw parks, streets, open space, and storm water. John stated when he took the General Manager position, he did not backfill the Field Operations Supervisor position along with that we reduced the staff level from four full time positions and two seasonal positions to two full time positions and one seasonal on the parks and

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streets side. As General Manager he took over the Field Operations Supervisor role and it has worked fine but he thinks with his departure coming up it has kind of left us wondering what would happen if the General Manager took off early or there was a critical issue that happened with the General Manager what, is going to give us that seamless operation. That is where the Superintendent discussion came up this would fill that. He believes that we are about the only public agency out there that did not have a Field Operations Superintendent position, he thinks Round Hill doesn't, but they are too small, there is a purpose for it. John stated that he can tell you in his next six months he has no intention on filling it but certainly having this in play gives us that option down the road.

Trustee Dunham stated that he talked to John earlier, they went through the board packet. John spent quite a bit of time explaining to him the reasoning behind this, to keep the flow throughout all departments and picking up any slack. This is a possible salaried position; he is buying that one he thinks it is necessary down the road it is just finding the right person.

Secretary/Treasurer Eisele stated that he read over the qualifications and the entire job description very carefully, what we are looking at and what we put together are qualifications and duties of a manager not an operations superintendent. This is a manager's position. Bill stated that we only have seven field staff, this is not a big city. Going over this, if this position does everything required according to the job description, then what is the manager going to be doing. We are putting out over \$100,000 right now for a manager, we are going to be putting out a lot of money for a field supervisor that is going to be doing what the manager is doing right now so he really cannot understand why we are even looking at this at this point in time. We know that Mr. Lufrano is going to be leaving and we are going to be looking at a manager position at that time looking at this job description this is good for a manager. Bill stated at this point in time to be hiring a Superintendent no he does not believe that at all. Bill stated if this is something that the Board really wants to do what we can do it at that time when Mr. Lufrano retires is hire in a field supervisor to take care of those seven employees and then hire an office supervisor to take care of everything here in the office, that way you would be saving the money of a manager.

Chairman Garcia stated that he is of the option that we would not see both of these positions filled at the same time, the General Manager versus the Supervisor position. The superintendent is just a job description to have on file because we could when John decides to leave, in our search we may find someone that has great qualifications to be able to manage as a field superintendent to keep everything running efficiently but may not have John's skills to be a full General Manager. This job description and position would allow us to replace John should he leave with a Field Operations Superintendent until they got to a point, like John did that they could grow and learn the General Manager position. Robert stated that he does not envision both of these positions being funded and employed at the same time. This is just to have on our books and give us the flexibility to have this in leu of a General Manager. General Manager John Lufrano stated yes.

Trustee Dunham stated that he agrees, have that person come in down the road. Try to understand how soon that could be, John has a lot of contacts in the area and that is what really changed his mind as to have someone come in and hopefully take that position. Office manager as opposed to a General Manager that is a hard thing to find in the same person. Dale stated that he applauds John that he has managed to learn all of that, but it took ten years or seven. In his past years in construction, it is juggling balls don't take it lightly that somebody can come in and be the General Manager and jump on the backhoe for eight hours.

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Trustee Gray stated that it would be a really good idea to bring someone in sooner so that John could let him know of the position that he could be taking over, inform him, instruct him so he learns. John knows a lot of important information and it would be beneficial to bring that position in sooner in order to inform him.

Secretary/Treasurer Eisele stated that he was never against bringing someone in for John to train, what he is against is bringing in a Field Supervisor at large amounts of money for John to train. If we want to bring in a manager and after John leaves pay John to stay for a while and train the new manager, he thinks that is a good idea. Bill stated that he just does not like the idea of the Field Supervisor/Superintendent over seven people doing this.

General Manager John Lufrano stated that he does not know how to say this in a way where he is not trying to bolster what he has become for this District but he has a real tough time thinking you are going to find the next General Manager who will be that person that will jump on the backhoe, who is going to be that person who will drag a ballfield, who will be that person that when they need help on a water line break will be in the hole with them. He believes what we are thinking here and the process for this is that the Superintendent is that person, the person that oversees all the operations under the General Manager it does not diminish anything that the General Manager does. He just thinks that we are going to find somebody as a General Manager that will be that office person 24/7 not the field person. John stated if it means that he has screwed that up by being who he is and coming up the way he did and knowing everything that he knows on the field side of things yeah it is going to create a problem for the district if they think they are going to fill his position with a person that has that skill set. That is not just him thinking that that is him knowing all these other General Manager's and Town Managers who don't do that, to the point of them saying to him why do you do that, well it's who I am it is how I came up through the ranks. John stated that he worries that down the road we end up with that General Manager that is the person who sits in the office, we know we have had it in the past. The other side of this is just prior to him coming on board 12 years ago, we had this position this in the books he left, and that position was not filled. The manager at the time decided to create a supervisor for each department, water, sewer, parks, and streets. If this goes that route and we decide to fill the Superintendent position those supervisor positions would end up going away. Those supervisors would no longer be needed in each of those departments because you would have a superintendent overseeing all of that. You would have just your grade three operator for wastewater and a grade three operator for water. That is the reasoning behind having this discussion. John stated again, Bill he does not know if and when this will be filled, he does know that in his next 6 months he does not intend on filling this position but getting it on the books will give somebody that opportunity down the road.

Public comment: Resident Brian Patrick stated that he just finds it interesting that the board would put a job description together and not put a price tag on it because that will make it what it is. If you are going to do this, put a price tag on it while you do it. It does not make sense to him to put together a job description without a price tag, you are talking money here no one will be interested in a job with no price tag. Let's be very black and white and realistic.

General Manager John Lufrano stated Brian makes an important point that needs to be made and discussed tonight. John stated if he creates a salary on something today, but the position is not filled for three years he does not know that the salary is relative. When the time comes when this position will be filled or considered we will have to research a price or salary. If he attaches a salary to it

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now, it could be too much or not enough depending on the time. That is why he thought just bring the job description, get it on the books. No matter what when this is filled the manager will have to bring this back to the board for the approval of this, they are going to have to budget for this. He did not want to get into that, today he just wants to have this on the books and leave that for two, three, four whatever down the road. That is why he did not attach a salary range to this today.

Chairman Garcia stated John is it fair to say this position would be somewhere, ballpark 20% lower than what we would pay the General Manager.

General Manager John Lufrano stated he took the water and wastewater supervisors positions and added 5% to that which is a range of \$53,000-\$75,000 max, based on experience.

Chairman Garcia stated thank you, since public comment was closed, he thought he would ask on behalf of those listening, so they have a better understanding. Should this position be hired at some point in the future and as he said as a steppingstone if we could not get a General Manager with John's double expertise that needed to grow into the position. John has elaborated on the fact that this position would basically be funded from the two other supervisor positions going away so this position would pay for itself, so we are not really talking about adding budget in the grand scheme of things.

Secretary/Treasurer Eisele stated that we are already right now paying the water supervisor \$74,000, is that correct.

General Manager John Lufrano stated I do not know off the top of my head Bill, but it would be closer to the top of the range, he believes the two supervisors we have are close to the top of the range.

Secretary/Treasurer Eisele asked if we are planning on adding those two supervisors together to pay that position. General Manager John Lufrano stated what would happen is we would not backfill those supervisor positions we would only backfill grade three operators. So, wherever the max is for the grade three operator that is the highest you can be paid in water and wastewater and the supervisor would never be backfilled because you would have a Superintendent.

Secretary/Treasurer Eisele stated he does not know if this is the right time to be doing this whole thing or not. Maybe we should be waiting for a closer time when John retires, we can bring someone in as a manager to work with John so he can teach them. He is not sure right now if he could vote for this, to be honest. It is a little confusing, he does not think we need a superintendent over seven people, we are not a big city, this is not even a small corporation. It just seems like this is way over kill for what we are doing to him, and he has been in the business for a long time.

General Manager John Lufrano stated again, Bill he wants to stress that we are not filling it right now, we are not going to fill this. He has no intention of filling this, it is simply having the job description in place. Secretary/Treasurer Eisele stated you know John the problem is, I know you very well and he believes John 110% but once John walks out the door we do not know what the new manager and board members will do and that is what bothers him.

General Manager John Lufrano stated correct and that is always going to be the case Bill, but this will at least give us the opportunity to offer that up if the Board and management decides to do down the road, that is all this intent was. Give the Board that working document that if and when the people in the correct positions, the Board and Manager see that there is a need for it then this phase of it is done, that is all it is.

Board of Trustees further discussion/comment: Vice Chairman Clark-Ross stated that she thinks right now we have a manager's job description that includes all that, is that correct. General Manager John Lufrano stated no, your manager does not include to the specifications that this has, it is more blanketing. This one breaks it out. Vice Chairman Clark-Ross stated no right now your job

description includes all. General Manager John Lufrano stated right now I am doing all these things. Vice Chairman Clark-Ross stated she would like to see it broken up General Manager and Superintendent. If we did the supervisor and general manager like Bill said what would the general manager be doing. She would like to see a job description and the qualifications so that the Board can look at both. When the time comes, her preference would be taking the office manager, if she meets the requirements, she does not see why the office manager could not fill the General Manager's position and instead of hiring a superintendent the general manager and supervisors meet on Monday morning, it holds them accountable, trust their expertise and turn them loose. It is a win; win we could pay her half or less than John is making now and keep the current supervisors and not fill the superintendent position. Like Bill said it is a small District, she would be comfortable with that, if John was training that person as of now. Kathryn stated that she would like to see the qualifications if the Field Supervisor was taken out of the General Manager job. Chairman Garcia stated so what he is hearing Kathryn is you would like to see a gap analysis basically here are the two roles, here is the general manager role and superintendent role over lay the jobs and see what the general manager does extra that the superintendent does not. Vice Chairman Clark-Ross stated correct, a gap analysis because we are all starting to stress out about John leaving. The board needs to sit down and form a plan instead of getting all upset at the last minute.

Trustee Dunham stated that he recognizes that Bill has many years on him, and they have been in the same unions. Dale stated when he was talking to John about it, this was something where the supervisor positions at \$75-\$80,000 a year would be phased out and the field superintendent would jump in and fill in the gaps. As Kathryn said the General Manager faces challenges to deal with all the state and county stuff, so it is two different positions. This is down the road, finding people today is difficult even when offering large amounts of money. The workforce just is not there, we have to find the right people, that takes time. In his mind it is preparing for that move it is not jumping into it.

Chairman Garcia stated that he would like to make one comment, when you make comments, please make them to the board in general and not an individual.

Chairman Garcia stated his thoughts after hearing everyone's input, on one hand we are saying we trust John, but we are nervous he is leaving. John is recommending that we do something, and we are worried about that and not listening to his recommendations. The person we are putting our trust in today and the person who has been leading the district for some twelve years now or something like that. It is good housekeeping to be able to have this structure in place and to the benefit of the board to be able to manage the district in the future. With assurances John will not be filling the position and also summarized where that money would come from, and it is essentially other salaries as we would not be back filling positions. Robert stated that he understands Kathryn's desire to have a gap analysis to better understand, because it would be a lot easier for all board members to see the difference between the two. When you look at the two a lot of things are in common so it is easy to speculate that these are the same job, those are his observations more than his opinions, he will stop there. He does trust John and we all say we trust John. John is bringing this to the table we are not hurting ourselves or committing ourselves to anything or hiring for this position any more than if we added a second part time parks person that had lesser or more responsibility that we currently have, we would not hire both there is not a need today, but we may have a need in the future.

Chairman Garcia motioned to approve a Field Operations Superintendent job description. Trustee Gray seconded. Motion carried 4-1. Ayes by Chairman Garcia, Vice Chairman Clark-Ross, Trustee Gray and Trustee Dunham. Nay by Secretary/Treasurer Eisele.

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10. Reports to the Board:

a. General Manager Report

General Manager John Lufrano reviewed reports with the Board. Chairman Garcia asked about Hobo being closed for the winter, he thinks that is an old item under water, page 33. General Manager John Lufrano stated yes and as of Friday it was actually turned on for the summer. Chairman Garcia asked if he has to go through the General Manager, Administrative, Water and Wastewater reports separately or is it all inclusive. Administrative Services Supervisor/Human Resources Brooke Thompson stated yes, it is all inclusive because it is all part of 10a.

1. Administrative General Manager John Lufrano reviewed the report with the Board.

2. Water General Manager John Lufrano reviewed the report with the Board.

3. Wastewater General Manager John Lufrano reviewed the report with the Board.

b. District Accountant Report General Manager John Lufrano reviewed the report with the Board.

c. Engineer Report District Engineer Tim Russell stated that he is looking forward to seeing everybody next month. A few little things working with John. Annexation map clean up between Brooke, John, and he and that is with the County. He worked with John on the Princeton drainage which they will be coordinating with the tribe and other miscellaneous things that come up.

d. Attorney Report District Counsel Chuck Zumpft stated, apparently the Manager and staff have things under control, he has nothing to report.

Public comment: none

Board of Trustees further discussion/comment: none

11. Discussion and possible action to approve Draft Minutes from the April 7, 2021 Board Meeting.

Chairman Garcia motioned to approve Draft Minutes from the April 7, 2021 Board Meeting. Secretary/Treasurer Eisele seconded. Motion carried unanimously.

12. Chairman and Trustees Reports, Correspondence

Under this item the Board Members will briefly identify relevant communications received by them before the meeting, or meetings attended, or potential business of the District. No action will be taken on any of these items, but a member may request such item or topic be placed on a future agenda.

Vice Chairman Clark-Ross thanked John and Brooke for all the events, all the hard work and fliers. Our summer kickoff party is on June 19 so she would like all the Board members

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to put that on their calendars, she would like to see them all out there cooking, cleaning, and helping. After the kickoff party we have a movie in the park. She would like to see more participation from the Board on these events.

13. Adjournment

Chairman Garcia motioned to adjourn the meeting. Vice Chairman Clark-Ross seconded. Motion carried unanimously.

Meeting adjourned at 7:22P.M.

FINAL APPROVED MINUTES AS PRESENTED

Secretary/Treasurer
Bill Eisele