

**Minutes  
Indian Hills General Improvement District  
Board of Trustees Meeting  
District Office  
3394 James Lee Park Rd. #A  
Carson City, NV 89705  
February 17, 2021  
Regular Board Meeting 6:00 P.M.**

**Trustees Present:** Secretary/Treasurer Bill Eisele.

**Trustees Present via Zoom Meeting:** Chairman Garcia, Vice Chairman Clark-Ross, Trustee Gray and Trustee Dunham.

**Trustees Absent:** none

**Staff Present:** General Manager John Lufrano and Administrative Services Supervisor/Human Resources Brooke Thompson.

**Staff Present via Zoom Meeting:** none.

**Others Present:** none

**Others Present via Zoom Meeting:** District Counsel Chuck Zumpft, District Engineer Tim Russell, Joseph Phillips, Project Engineer with Sunrise Engineering and Resident Ronny Lynch.

**6:00P.M. - Regular Meeting**

- 1. Call to Order**  
Request that Cell Phones and Pagers be turned off for recording purposes.  
Vice Chairman Garcia called the meeting to order at 6:00PM.
- 2. Pledge of Allegiance:** Led by Chairman Garcia.
- 3. Public Interest Comment:** none
- 4. Approval of Agenda**

*Secretary/Treasurer Eisele motioned to approve the agenda. Trustee Gray seconded. Motion carried unanimously.*

- 5. Discussion only regarding the regional water system's arsenic mitigation plan.**  
Joe Phillips, Project Engineer with Sunrise Engineering introduced himself to the Board and stated that he is happy to be here tonight. Joe stated that JD with the Town of Minden approached him a little over a year ago about the sense of rising arsenic levels in Minden's water wells and obviously with the partnership with the four entities, Town of Minden, Carson City, Douglas County, and Indian Hills GID have, there was a need to identify what was happening with the arsenic level and what we will do if the arsenic levels continue to

Minutes of the February 17, 2021 Regular Board of Trustees Meeting

rise, how do we approach that. In initial conversations we talked about a tiered structure, step one, step two, and step three to address those and keep the arsenic concentration in the drinking water below the 10 parts per billion mcl as required through the Division of Environmental Protection. The status of it now of course is that the plan is complete, and they delivered the final presentation to Minden back in October. With the understanding that the town will begin to implement a strategy beginning in November. A little background on the level in the wells, the graph shows the EPA'S maximum contaminant level of 10ppb and the blue bars are the wells and the level of arsenic in each. Well three and well eleven are those wells that the town has that are lowest in arsenic. When we see those low numbers there, we think of opportunity for blending arsenic, that is when you take a well with low arsenic concentration combined it with a well with high concentration and blend it the concentration is below the mcl. Obviously, the majority of wells are in the high sevens and eights range on arsenic and one well number seven is just barely above the 10ppb limit. The one that is above the limit, the fact that it is only three tenths above suggests that there is opportunity to use that water in the future. Right now, well seven is offline because of that arsenic level. The Town and community rely on the other wells to produce water. The gray line is at the 7ppb, that 7ppb level is important, that is the level that was decided by the stakeholders that is the level that the Town should produce and deliver water at in terms of arsenic concentration. There is a fair amount of discussion at the Town and with Carson City who identified the question, how did we set that 7ppb, why not higher and how would that effect the recommendations going forward. It is a really valid question; the basis was that it is it seemed like a good number that would allow some leeway between the 7ppb concentration and the 10ppb for blending or treatment at other locations. Again, that 7ppb is a key assumption that could be open for debate and discussion in the future but that was the decision, and the results of the plan are based on that number. Slide shows how different wells and water resources in the valley are presenting themselves with arsenic concentration, that data is from USGS and other publicly available data. Most of the bar height represents the arsenic concentration in the wells. It gives an overall reference of where the arsenic levels are, but it does not indicate which water purveyor or water producing site the well test came from, for example higher levels of water or more shallow levels often produce arsenic five whereas deeper water layers often produce arsenic three, we will talk more about that later. The arsenic level in the wells around the Gardnerville area are typically lower so when we see that type of pattern, we think there is an opportunity here for siting new source water in that area that will perform and below the 10ppb arsenic level. Arsenic speciation, we really focus on two different oxidation levels, there is arsenic three which is referred to as arsenite and arsenic five which is referred to as arsenate. Arsenic three is the reduced form of arsenic, it is typically as mentioned in deeper water levels, it is more difficult to treat. Arsenic five is the oxidized form of arsenic, it is found in the shallow layers of ground water and is easier to treat. Remember at beginning of this presentation one of driving forces or thought patterns for doing this arsenic mitigation plan was the pattern that arsenic levels were rising in the Towns water sources, to verify that they gathered as much data as they could. The data on this chart is from 1992 and is data collected from the Town of Minden a lot of the data on the chart as you can see has variations in the concentrations of arsenic, some high some are seasonal but overall, you can see the trend with the exception to well seven that all are trending consistently or trending downward. This data is somewhat opposite of what the feeling was with administration and the operators. It highlights the questions on whether or not mitigation is ideal. Arsenic concentration in the town wells,

Minutes of the February 17, 2021 Regular Board of Trustees Meeting

well three and well eleven are the wells with low levels of concentration and can be used for blending. Well four, five, two and ten are in that 8ppb so we think about blending regime we can blend wells three and eleven with wells four, five, two and ten and then the piping is there fairly close, so it is not a lot of extra infrastructure costs to get the wells blended together. On the right side of the chart shows that wells nine and eight are good, well seven can be easily piped over to blend with the other two wells and bring well seven back online and get a lot of water flow out of it. As part of the project, they looked at all of the different available treatment technologies, redistribution, blending they also looked at source replacement or development that is essentially new wells in different locations where arsenic concentration would not be as high. With source reconfiguration, that is a technique where they identify the water trend and what the arsenic concentration is in the wells and block those high in arsenic and allow those that do not to produce. They do not think that is a good option for Minden, there are better opportunities for consistent reliable treatment. Coagulation and filtration is something they looked at; it is probably the most common arsenic treatment approach in the State of Nevada. They also looked at enhanced lime softening, reverse osmosis, ion exchange, activated alumina, iron-based sorbents, ultrafiltration and point of use treatment, point of use treatment we knocked off the list because that is typically something that is done for very small systems where in house or under sink units can be installed and managed by the operator. The reason that the ultrafiltration is green is based on the preliminary financial information they received back from their investigations with manufacturers, it looks like it will be the least expensive. The reality is down the road if treatment becomes necessary it could very well be that coagulation filtration because it is such a common technology is the preferred treatment regime. In order to determine which option will be the preferred option and alternative they prepared a decision matrix which has a lot of different factors, each were ranked and weighed factor and scored, this is commonly used for providing an objective method for identifying a preferred alternative. A few that were considered were reliability, ease and cost of implementation, effectiveness of treatment and what environmental constraints, footprint, is it scalable for future growth, how effectively will it treat arsenic three, fundability, operation, and maintenance cost. All those things get put into the matrix and are given a score and then that objectively gives you a number where you can identify the preferred alternative. After all this data is looked at and reviewed, they can back and recommended the first step primarily based on the fact that the arsenic levels were trending down and that there was a great deal of consistent data at the well heads, they recommended as a starting place that samples will be collected on each of the well heads semiannually for the next five years, so that we can have good consistent data for which they can use for future recommendations to the Town and partners. The Town has begun that already, they also recommended as part of annual capital improvement projects and the budget process that the town be thinking about building resources to make improvements in the future, if they needed based on the data. The town should look at a location for a Gardnerville well, also make sure the blending alternative, pipelines and improvements is available, they identified a few treatment sites for the town to reserve and consider their water rights going forward as the town implements their water rights use strategy. The first phase they recommend is really a monitoring and preparation phase, they are looking to get more data before they look into the more costly steps. With that then comes the tiered mitigation regime, the first step is to execute monitoring and preparation phase which he just talked about and then review the data if it becomes necessary the first step to execute would go into a blending

Minutes of the February 17, 2021 Regular Board of Trustees Meeting

phase, where you knock that arsenic back through a blending regime. If that use and demand grows to the point that the blending no longer entirely is capable of managing arsenic then they would go into a new source, probably a Gardnerville well, but other options could be looked at. Then once those less costly alternatives are exhausted, we would go to a treatment facility, with the first being a northeast treatment facility and the second being a southwest treatment facility as identified in the studies. So again, try to use the least costly strategies first, make sure the data is good so they can make informed decisions and as the need and demand increases you walk into some of the more expensive alternatives. Those are the recommendations they offered to the Town, his understanding is from JD that the Town Board adopted that approach, and it seems like they were satisfied with the recommendations.

General Manager John Lufrano thanked Joe for presenting this. John stated that he is glad to hear about the monitoring phase, monitor for the next five years and actually see the numbers. John asked if the town has the numbers, levels, or arsenic from 2011 when the regional system came online to know where they are today and see the changes. Joe stated that he would have to look back and see if there is a number specific to 2011, what he does know is they got some data that did not seem to match so at that point they paused and looked at more data. What presented here is all the data that the town has so he does not know if it is specific to 2011 or not. Tim may know. District Engineer Tim Russell stated what he remembers is the more water that was used the arsenic tended to get better, so some wells with arsenic in it got better which is in line with what Joe presented.

Chairman Garcia stated for clarification John you asked for our numbers or the Town of Minden's numbers. General Manager John Lufrano stated the Minden water supply.

Chairman Garcia stated all of these have an expense what are the costs associated with that. Joe stated with the disposal, it has to be replaced every so often. It is hard to nail down exactly the other part it the waste cake from the coagulation has to be taken to a landfill and the waste drain is recycled back or in some cases disposed into a sewer system. The overall cost, there are a lot of options before we get to a treatment regime, he thinks a treatment option is a long, long time away.

Chairman Garcia stated, thank you joe for coming. It is good news overall and it is good to know we have a plan.

Secretary/Treasurer Eisele stated that it sounds like we have a good plan.

Trustee Dunham stated water is important to all of us, this direction that we are going is a must.

**Public comment: none**

**Board of Trustees further discussion/comment: none**

**6. Discussion and possible action to approve a proposal from Sierra Controls, LLC. in the amount of \$30,225.00 to upgrade the SCADA HMI computer.**

General Manager John Lufrano stated what you have before you is a bid to upgrade the SCADA computer. The SCADA computer is the mother board that is housed at the water plant. It allows our operators, whether they are on call or at the water plant to monitor tank levels, to monitor how pumps are working, and when pumps are coming on and going off. It is the brains of operations and is critical, if we did not have SCADA in place you would literally have to come in and go to a tank and look into the tank to see the level of each tank.

Minutes of the February 17, 2021 Regular Board of Trustees Meeting

You would have to manually visit every site to understand what is going on in real time. That is the purpose of SCADA is to let us see that whether we are at the water plant or on call via a laptop or a smart phone from there they can see if they need to come in to take care of the issue or if they can fix it remotely. What we are dealing with now is the system, it is time for a major upgrade. The \$30,000 is for a new computer and the software needed. John stated he is asking for the board to approve this proposal so we can get Sierra Controls in here to get it done and give the operators a little more piece of mind, that we are not going to have a catastrophic failure. This system is outdated and not supported anymore, we tried to wait until budget time, but we are currently having an evaluation done on all of our SCADA sites and they are extremely nervous about this computer. John stated, just today they backed up all the information on that computer and again told us that it is urgent to get this done sooner than later. John stated that we will utilize USDA funds, we can operate this out of the short-lived assets fund and/or the O&M fund. So available funding without having to dip into the money market is there.

Chairman Garcia stated our current system is out of maintenance correct. General Manager John Lufrano stated correct. That software is not supported anymore.

Trustee Gray stated that this is a good thing to do then. General Manager John Lufrano stated yes it would make our operators certainly more comfortable knowing that they are not going to have a crash.

Trustee Dunham stated that is the right direction to go, he had problems with a computer in California and he thinks one software ten years ago was \$50,000 we are getting software and a computer that is a good deal and needs to be done.

Secretary/Treasurer Eisele stated that he knows, he has been here long enough to know that if it goes down, we will be in trouble really quick.

Vice Chairman Clark-Ross stated we need to do this.

Chairman Garcia stated the fact that our operating system could go down and we would get zero support is a dangerous position to be in. As Bill stated he has been around long enough to know what happens. It could be catastrophic, the fact that funds are coming from USDA or set asides he is more comfortable with the bid. Robert stated that he asked John about this before the meeting, whether or not there were any other vendors in the area, and this vendor is who Minden uses and others so is the provider of choice and essentially seems like the single source. General Manager John Lufrano stated correct.

**Public comment: none**

**Board of Trustees further discussion/comment:**

*Secretary/Treasurer Eisele motioned to approve a proposal from Sierra Controls, LLC. in the amount of \$30,225.00 to upgrade the SCADA HMI computer. Vice Chairman Clark-Ross seconded. Motioned carried unanimously.*

**7. Discussion and possible action to approve a proposal from Lumos and Associates in the amount of \$13,100.00 for professional services regarding Princeton Avenue drainage improvements.**

General Manager John Lufrano stated this is one of the first steps that needs to happen with regards to this drainage issue at the end of Princeton. John stated that he believes everyone is aware of this issue. The Washoe tribe has asked us to put together a plan to present it to their

Minutes of the February 17, 2021 Regular Board of Trustees Meeting

counsel because we have to go across tribal land, we are going to try and stay inside of the current utility easement that is there. Once Lumos has gone through and designed it, they will present it to Washoe Tribe. Once their counsel has gone through it and approved it then we can start planning the work. John stated that the homes being built on Tourmaline and Opalite, Valley Vista 7 they stockpiled a bunch of dirt, they hauled for several days, we acquired a great deal of dirt after we have the drainage in place, we will start hauling fill dirt to fill the crack. That was free but we will have to pay to haul it when the time comes. It is native dirt to the area which the Tribe has asked for. He is pleased that we ended up with free dirt.

District Engineer Tim Russell stated that he has gone over this with John, and he has gone over this with a lot of the board, it is good that you seem to understand challenges. The next tasks are to go survey it, so they really know what they are dealing with and come up with a good plan to fix the problem. Then also to figure out how much water they are dealing with to size appropriately. Tim stated he is happy to answer any questions.

Trustee Dunham stated that he would like to have a word about the trucking outfit. The other day he saw them moving a lot of dirt, he knows how valuable that can be so that is a score to get the dirt. These large trucks are rolling through the stop signs, it has been a little scary, a few months back a concrete truck passed he and his wife. He just wants to say the speed limits and the traffic with those trucks they need to be aware of the speed limit. John can talk to them about that. General Manager John Lufrano stated that he can certainly talk to them the next time they are going to haul, but as he understands it today was the last day of hauling for a while.

Secretary/Treasurer Eisele stated that is a big win when John was able to get that free dirt.

Chairman Garcia asked does this include representing us with the Tribe, will Lumos be presenting this to the tribe. General Manager John Lufrano stated oh Tim will be right on his hip. Chairman Garcia stated so John and Tim will be presenting to the Counsel. General Manager John Lufrano stated right now as he understands it, we will present it to their engineer, and he will present it to this counsel. Certainly, he and Tim are available and will be there if need be.

**Public comment: none**

**Board of Trustees further discussion/comment: none**

*Chairman Garcia motioned to approve a proposal from Lumos and Associates in the amount of \$13,100.00 for professional services regarding Princeton Avenue drainage improvements. Vice Chairman Clark-Ross seconded. Motioned carried unanimously.*

**8. Discussion and possible action to approve a proposal from Lumos and Associated in the amount of \$9,100.00 for professional services regarding maintenance yard improvements and a wash pad.**

General Manager John Lufrano stated this has been on his radar for a long time, it has not been an issue until we purchased the new sweeper which allowed us to dump the material that we pick up off the streets in a different manner now. Which will facilitate the better use of a wash station, it would be helpful. We have nothing right now to be able to wash our equipment in. The intent is to trap any of the sediment coming off the vehicles and send it

Minutes of the February 17, 2021 Regular Board of Trustees Meeting

into a collection system and allow cleaner water to flow out. He has asked Tim to put together for us a design of what that true wash pad/station would look like. The other thing we have to do with this is change out the drainage issue that we have in the park. A great deal of water comes off the roadway up at the cul-de-sac by forest service property. What happens is that volume of water is too great, too much for the very poor drainage system that was put in place by staff 15-20 years ago. In turn what happens when it cannot handle the amount of water is, it overflows the sidewalks and floods out the maintenance shop. He cannot tell you how many times it has happened, last time he built a berm of dirt to try and keep the water back. There are two phases to this we need to redesign that collection point, that drainage inlet in the parking lot, we need to set the height correctly, he is looking forward to having a legitimate plan drawn up and then look at the costs to build this out. John stated the old sweeper we could not do this, you had to drive out to the sewer plant in order to empty the hopper and now we just back it up to the spot and dump it out. There is a lot of water that comes out of that sweeper when you empty it, this wash basin will allow us to capture that water and send it into a collection basin and clean it before it goes out to the detention basin. That is the intent of this and to be able to clean trucks, the backhoe, all vehicles, and equipment. It will be set up to where all the operators have to do is open the door to a shed where the pressure washer is and go to town, instead of spending a half hour to wash a vehicle. It is an improvement to what we have now which is nothing.

Trustee Gray stated that it sounds like it is necessary to make it more efficient.

District Engineer Tim Russell stated as usual John did an excellent job at describing the situation and why we need it.

Vice Chairman Clark-Ross stated we could dump it at Chevron for filling the big hole. General Manager John Lufrano stated there is a problem with that, when we sweep our streets it is considered toxic and we cannot dump it anywhere, we currently put it in our old sludge basin at the sewer plant. You can not reapply that anywhere, it is sewer water in essence. The EPA would not be happy.

Secretary/Treasurer Eisele stated that John hit on one thing and that is we have a lot of other equipment that needs to be washed and maintained, this is important to get done.

Trustee Dunham stated more importantly if you do not have the right drainage and permits you can have a wash pad you can no longer use, he assumes Lumos who he is familiar with and is second to none in his opinion, will this quote give us permits and make sure everything passes through the County code and EPA.

District Engineer Tim Russell stated the good thing with this is we are just correcting drainage so no permits are needed with the State and we will be able to coordinate this with the County. The County allows us to do projects like this with just coordination with staff, so no permits are needed. Trustee Dunham stated he is in favor of this.

Chairman Garcia stated the \$9,100 is broken down to \$3,100 for topographic survey, \$2,000 for drainage analysis and \$4,000 for civil site design. Robert stated correct him if he is wrong John, but our guys will do the work that needs to be done based on the professional services. General Manager John Lufrano stated that is correct when it comes to the drainage portion yes, we will be doing as much of that in house as possible. When it comes to the wash basin no, we will need to contract with a concrete contractor to do certain things correctly, but we will certainly do as much as we can in house.

Minutes of the February 17, 2021 Regular Board of Trustees Meeting

Chairman Garcia stated and then you will bring that back for board approval. General Manager John Lufrano stated absolutely. Chairman Garcia stated based on comments this sounds like a time savings effort to the staff. These are the type of technology improvements; it does not have to be computer that he has been looking for and talking about. He is all for this, it frees up staff for more meaningful work.

**Public comment: none**

**Board of Trustees further discussion/comment: none**

*Chairman Garcia motioned to approve a proposal from Lumos and Associated in the amount of \$9,100.00 for professional services regarding maintenance yard improvements and a wash pad. Vice Chairman Clark-Ross seconded. Motioned carried unanimously.*

- 9. Discussion only regarding the creation of a Superintendent position within Indian Hills GID.** General Manager John Lufrano stated when he brought his proposal to the board in November in regard to the extension of his one-year contract, the board discussed a long-term plan for the District in terms of its security within as far as operations. One of those things coming out of that and the comments made that day, he has been thinking about is what he is going to present tonight and that is the possibility to look into bringing back the field operations supervisor or superintendent, the title is irrelevant at this point. What he is hoping for tonight is to have that discussion to see if the board wants to move forward with this. If you do, he will start working with Stacie on finances and with Brooke on the job description. John stated that he does not want to spend a great deal of time on this if the board is not interested, so that is what he is hoping to achieve tonight. John stated this position, the Field Operations Supervisor did at one time exist and over saw all outside operations, sewer, water, parks, streets, open space, storm water everything we currently do. When that employee left employment at some point, the manager at the time wanted to create supervisors in each department, water, sewer, parks, and streets. John stated his thinking is if we do move forward with this, we would go back to one central supervisor to oversee field operations out of that what he envisions this position to do is to allow that continuity of operations when the General Manager is either not available or not present. What we are missing right now is that person to oversee the field operations that answers to the General Manager. It is kind of the big overview as to why this position might be necessary if we go through issues with the General Manager. This would allow some stability with operations, tonight he is hoping for some dialogue from the board.

Vice Chairman Clark-Ross stated that she thought about she did not personally think we need it, or did she want it but the only way she would consider it a positive is if we used it as training tool to use this person as a transition into the General Manager possibly, otherwise, she is not too excited about it.

Secretary/Treasurer Eisele stated that he has given it quite a bit of thought and he thinks it would be a good idea. We do not know what is going to happen in the future and he was here in the past when we had no General Manager, the field crews lost touch with everything going on in the office, for that reason he thinks we need this position. We need a field crew leader not a superintendent. A field crew leader would receive overtime whereas a

Minutes of the February 17, 2021 Regular Board of Trustees Meeting



superintendent would not. Bill stated that we have been very fortunate to have Mr. Lufrano as our manager, he can do a lot of field operations stuff, run the backhoe, plow snow when necessary. We will have another manager at some point, and he does not believe that person will know everything about outside operations, a crew leader would know everything about water, sewer, parks, and streets all field operations. Now is the time to be looking at this, office staff can look at getting facts and figures and bring it back to the board.

Trustee Dunham stated that being new to this, but he has been around the block or two, it is nice to hear that John has jumped on backhoes exc., he does not know what is required of John right now. Reading all this material if this is in his mind when John retires, this is a good transition period. Get someone capable of learning all these things, he knows there is a supervisor in each department but for one person to know the whole aspect of outside is important. We need to discuss this more; it is good, explore it more. He has overseen jobs and knows how important a lead man is, someone has to hold down the fort. What if something happened to John.

Trustee Gray stated she thinks John has done a great job, it is a great idea to have someone else who sees a different vision and can feed into what we need or changes. It is good idea; she is for it.

Chairman Garcia stated that it seems to him we are fortunate as they all know to have John and his operational knowledge. He also has the management aspect of leadership we may not find someone when John decides to go that has all of those skills. Having that supervisor or superintendent is needed, it is important to bring someone in who may not have John's skill set but who can grow into the position of General Manager. Roberts stated as he understands it, we have water, sewer, streets lead in those areas right now so this position would be able to manage all of those things. You would have one guy to oversee everything, and he thinks that is important because whether it is the SCADA system or management you do not want to have a gap and if John leaves right now, we have a big gap. As Kathryn and Bill said this gives us the opportunity to create a position for someone to transition into that role. This would allow for us to bring in someone to train up, we do not want to bring someone in and set them up for failure, but we also may not find the perfect candidate for this position. For those reasons he thinks it is good that we at least create the job description, it does not mean we have to hire a person into that position but having it in place and defined is an important first step, then we can decide whether or not we want to fill that position description. Robert stated that they should talk more about the description, down the road. Field Operations Supervisor versus a Superintendent, Bill brought up a good point to have it hourly or a salary, more management position. Probably the position of Superintendent you are going to bring someone in he would assume, he does not know the industry standard but Superintendent sounds like you will bring someone in with a much higher skill set who is looking for higher compensation that this position does not need. On the other hand, the superintendent position will give them a more well-rounded person and has the ability to move up and grow to the General Manager position. Robert stated in general his feeling is that it does not hurt us to move forward to create a position for reasons all the board has mentioned.

**Public comment:** Resident Ronny Lynch stated his first thought is why do we need this position of superintendent when we have John, John is doing an outstanding job. Ronny stated creating this position would cost the District an increase of expenditures and take away from streets. After thinking about it, the District over the year has had several managers until Jim Taylor was hired, he

took John under his wing and helped make John the manager he is. The District can use this to possibly create a superintendent apprentice job in hopes of John doing the same as Jim and train him. We know some day John will retire. Ronny stated the reason he got involved in Indian Hills is because a past General Manager wanted to make Indian Hills a city, Ronny went to the legislature and fought it.

General Manager John Lufrano stated as he has already said he believes the District will struggle when it tries to fill the General Manager position, if they think they will find someone who has the background that he has and do what he does. He really believes that the next manager is going to be someone who is going to be a manager not a field operations guy along with a manager. He thinks it is pretty rare in terms of what he has been doing and he worries that we will set the next manager up for failure because he also or she is going to do exactly what he is doing, and he does not believe it is going to happen. Therefore, if we create this position it takes the strain off the next general manager to not have to worry about the field operations stuff that he does and can focus on managing everything in its entirety. He thinks it is a positive in the long haul.

**Board of Trustees further discussion/comment:** Chairman Garcia stated one more thing we have an opportunity there to cross train, you have someone that has the general manager type of skills to do everything at the administrative level, dealing with the County and other GID's and they do not have the operations, you can cross train if needed. There is nothing saying we would have to keep both positions long term but there is an opportunity for cross training.

#### **10. Reports to the Board:**

- a. **General Manager Report** General Manager John Lufrano reviewed reports with the Board.
  - 1. **Administrative** General Manager John Lufrano reviewed the report with the Board.
  - 2. **Water** General Manager John Lufrano reviewed the report with the Board.
  - 3. **Wastewater** General Manager John Lufrano reviewed the report with the Board.
- b. **District Accountant Report** General Manager John Lufrano reviewed the report with the Board.
- c. **Engineer Report** District Engineer Tim Russell stated most of their time this last month was spent on coordinating with John on the proposals that you saw earlier with other agenda items. Some coordination with John and Matt regarding the Valley Vista booster station and some minor potential developments on Plymouth but nothing major.
- d. **Attorney Report** District Counsel Chuck Zumpft stated that he and John have looked in to permit issues they had to deal with for a little bit, other than that everything is in order. All is well. Chairman Garcia stated have we resolved the permit issue. District Counsel Chuck Zumpft stated he believes so, we will see.

**Public comment: none**

**Board of Trustees further discussion/comment: none**

Minutes of the February 17, 2021 Regular Board of Trustees Meeting

**11. Discussion and possible action to approve Draft Minutes from the January 20, 2021 Board Meeting.**

*Vice Chairman Clark-Ross motioned to approve Draft Minutes from the January 20, 2021 Board Meeting. Secretary/Treasurer Eisele seconded. Motion carried unanimously.*

**12. Chairman and Trustees Reports, Correspondence**

**Under this item the Board Members will briefly identify relevant communications received by them before the meeting, or meetings attended, or potential business of the District. No action will be taken on any of these items, but a member may request such item or topic be placed on a future agenda.**

Vice Chairman Clark-Ross stated that she talked to John about when we can do in person meetings again and John said that is has to go through you Robert. Robert you have to make that decision. Please think about it and let us know. Chairman Garcia stated he believes on the 15<sup>th</sup> we got an update from the Governor, he stated that is it something we need to look at it. We ultimately have to make sure that if we have a rush in numbers of people attending board meetings, we need to make sure we can meet the maximum capacity requirements. It would be nice to be able to meet as soon as possible but we have to consider that. He will review that and get back to the board with a decision on what we can safely and within the guidelines do.

Vice Chairman Clark-Ross stated that she is concerned that our few fans out there cannot do zoom. We have very few fans and she would hate to lose them. She does not think we will get a rush of over 100 people.

Chairman Garcia stated that is not the only thing, we also need to think about spacing for board members and wearing masks. Right now, we can talk unincumbered by the masks and can understand each other. There are a lot of considerations.

General Manager John Lufrano stated the other issue is we need to reach out to all board members and see if they are comfortable to be in person. If we cannot all be here, then we probably should not do it and stick with zoom. Robert brought up the mask mandate, we have to have social distancing, so we have a lot of things to consider. The zoom meetings have been very convenient. John stated that he agrees with Kathryn it is isolating a select few of our residents who normally come to our meetings, but we have to be careful. How many chairs can we have in the audience with social distancing.

Trustee Dunham stated it was a very productive meeting.

Trustee Gray stated that they addressed a lot of issues.

Chairman Garcia stated talking about the new development, Valley Vista seven and Dale talking about trucks rolling through the area. He believes there is an uncontrolled intersection there, Tourmaline there is no stop sign.

Trustee Dunham stated he is talking north tourmaline that goes into park not that, Tourmaline north of that.

Chairman Garcia stated ok the area he is talking about and concerned with is the area where the first house is, that is an uncontrolled intersection.

General Manager John Lufrano stated yes, Tourmaline turn right and head up and then down towards Mica.

Chairman Garcia stated yes, he has seen that. Can we look into what we can do about making that a controlled intersection.

General Manager John Lufrano stated once that construction is done, we need to go in and evaluate the streets within Valley Vista seven now that we will see the flow of traffic in there, any changes within Valley Vista seven is us. The Mica area and Tourmaline is the County portion, at that point it is reaching out to the County.

### **13. Adjournment**

*Chairman Garcia motioned to adjourn the meeting. Trustee Dunham seconded. Motion carried unanimously.*

Meeting adjourned at 7:32P.M.

## **FINAL APPROVED MINUTES AS PRESENTED**

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**Secretary/Treasurer**  
**Bill Eisele**